

April 12, 2022

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:00 p.m.

Members Present:	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Shane Foote
	Councillor	Rhonda Isaacs
	Councillor	Betty Francis
	Councillor	Mary Myles via Video Conference
	Councillor	Everett Farwell via telephone

Also Present Were:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross

APPROVAL OF AGENDA

Motion #1	H. Lundrigan/Isaacs Be it resolved that the agenda of a regular meeting April 12, 2022, be adopted as circulated.
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Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion #2	Footè/ H. Lundrigan Be it resolved that the minutes of a regular meeting March 22, 2022 be adopted as circulated.
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Motion Carried Unanimously

DELEGATIONS OR VISITORS

Dominic Lundrigan

1. Dominic Lundrigan is the owner of the property at 439 Main Street. This property has been vacant for 10 years. Mr. Lundrigan has been paying for Water and Sewer for this property, however at this location, there is no garbage to collect and the water and sewer is not being used. Mr. Lundrigan is asking for the rates be reduced to the \$75.00 rate, based on the property being vacant and minimal services required for the past 10 years
2. Mr. Lundrigan also discussed the turnaround that was for the plow truck during the winter season at Coady’s Lane. At this time, the turnaround has been opened up and a resident is using it as a road, which in previous years was being used to park vehicles. Resident is concerned if this should be closed off and used as a turnaround / area to park or should this remain as is, and residents be able to use as a road.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update regarding items discussed at the meeting of March 22, 2022 and prior dates:

Augustus Drive Water Pressure

Staff met with a representative from Innovative Engineering Inc. on site at Augustus Drive to determine approximate location of booster station that will increase water pressure to Augustus Drive residents.

Hollett's Dock Cove

The floating dock for Hollett's Dock Cove arrived this past weekend. Public Works will line up to have the headwall constructed for the attachment of the dock in the near future.

Heritage Square –Phase II

Project is scheduled to go to Tender as of Friday, April 8, 2022.

Cellular Tower Location

Due to too much infrastructure in the ground near the former R & R in Burin Bay, the new location Bell Aliant is looking at now is the former Sheen's Hill Elementary. Property at this location is owned by United Church but leased to the Town of Burin. The Town Manager discussed with the Committee about leasing this land for 20 years.

Motion

#3

H. Lundrigan / Myles

Be it Resolved that the Town Manager pass along information to Bell Aliant on behalf of the United Church.

Motion Carried Unanimously.

Truck Tender

Tender for the new truck has been released and distributed.

PAB Chlorination Upgrades

The Town Manager has identified Edwards and Associates Ltd. as the lowest tender for PAB Chlorination Upgrades.

Motion

#4

Isaacs/Myles

Be it Resolved that Edwards and Associates Ltd. be accepted for the Engineering of the PAB Chlorination upgrades. Approximate cost \$73,000.00 to be completed November 2022.

Motion Carried Unanimously.

COMMITTEE REPORTS

Planning and Development

Councillor Farwell advised that the Planning and Development Committee met on April 5, 2022 and presented the following recommendations:

Municipal Designation – Registration

The Committee was advised that staff had received an inquiry regarding if the Municipal Historical Designation given to the Old St. Patrick Parish Cemetery was registered with the Province.

Legislation under the Municipalities Act states that a municipality does have the power to designate a cemetery as a historical site. The information and website were passed along to the individual who made the inquiry.

Letter of Support – Rene’s Autobody

Councillor Isaacs reported back to the Committee with a draft letter of support for Rene’s Autobody. The Committee recommends sending the letter as drafted.

**Motion
#5**

Farwell/Isaacs

Be it Resolved that the letter that was drafted by Councillor Isaacs will be forwarded to Rene’s Autobody.

Motion Carried Unanimously.

Water Supply – Water Quality

Councillor Farwell brought forward the issue of water quality in Big Pond. He states that he will reach out to government to obtain more information and bring back to Council.

Update: Councillor Farwell received information back from Government officials which was shared via email. Councillor Farwell would like to give a brief summary of their conversation.

In the previous months, there have been concerns raised on water esthetics and water safety. Councillor Farwell further investigated the levels of THM’s and Esthetics of the Big Pond Water supply. Councillor Farwell brought these concerns forward and informed Council of his findings and research, in efforts to find ways of possibly improving our water. During this process the Town Manager has been very cooperative in providing the historical data of testing and readings in the Town of Burin and any documents to this concern. Councillor Farwell emailed two Environmental Scientists with the Water Resources Department. The respondents were very

cooperative and communication between Councillor Farwell and the Environmental Scientists satisfy the investigations. No further investigation at this point.

Tourism and Special Events

Councillor Francis advised that the Tourism and Special Events Committee met on April 4, 2022 and presented the following recommendations:

Tourism Brochure

The Committee reviewed the latest draft of the tourism brochure. A few further changes are needed and it would be ready to go to the printers.

**Motion
#6**

Francis/Isaacs

Be it Resolved that with further changes made to the brochure it will go to the printers.

Motion Carried Unanimously.

Recreation

Councillor Isaacs advised that the Recreation Committee met on April 4, 2022 and presented the following recommendations:

Dugouts – Mini Diamond

The Committee was advised that construction for the two new dugouts for the Mini-Diamond would commence in a couple weeks with an anticipated five week period needed to build.

**Motion
#7**

Isaacs/Francis

Be it resolved that the Mini-Diamond dugouts will commence in a couple of weeks, with anticipated time to build five weeks.

Motion Carried Unanimously.

Sand – Mini Diamond

The Burin Minor Softball Parents Association requested some sand for the new Mini Diamond. The quality of sand on hand is not appropriate for the field. A load of sand will be ordered from Butler's towards the end of April for field maintenance at both diamonds.

**Motion
#8**

Isaacs/Foote

Be it resolved that sand will be ordered from Butlers for both softball diamonds.

Motion Carried Unanimously.

Recreation Commission

The Committee will continue to look for members for the Recreation Commission as an advertising campaign was not successful in getting enough members.

ParticipACTION

The Committee recommends preparing and sending a letter to businesses requesting participation in this activity during the month of June. Rhonda will also get more information.

**Motion
#9**

Isaacs/ H. Lundrigan

Be it resolved that a letter be prepared and sent to the businesses requesting participation in the activity in month of June.

Motion Carried Unanimously.

Public Works Committee

Councillor Foote advised that the Public Works Committee met on April 5, 2022 and presented the following recommendations:

Brushett's Road

A resident brought forward a concern about vehicles parking in the Town turn around on Brushett's Road off Union Road. The resident states vehicles are parking there all of the time and slamming doors at all hours of the night. He is looking to see if there can be no parking allowed in the turnaround in order to improve the quality of his family's life in their own home. He also stated that he is willing to buy the road and turnaround if it was necessary.

A discussion of the Committee recommends that Staff investigate if there is the possibility of creating a driveway away from the resident's home that would allow the other area resident's to park. The Public Works Director will report back to Council. Update: Town Manager has looked into the property and driveway has been completed. Guardrails are required to be completely finished.

**Motion
#10**

Foote/H. Lundrigan

Be it resolved that a new driveway will be installed and signs ordered for the resident.

Motion Carried Unanimously.

Brush Disposal

At various times throughout the year, the Town receives requests to dispose of brush in the Town verses trucking it to the waste management site in Jean De Baie. The Committee recommends that brush will be allowed to be disposed of at Whale Cove Site under the supervision of a town employee from the hours of 1 p.m. to 3:30 p.m. on the last Friday of each month as required.

**Motion
#11**

Foote/Francis

Be it resolved that the Whale Cove Site can be used to dispose of brush 1pm – 3:30 on last Friday of each month under the supervision of a town employee.

Motion Carried Unanimously.

Port Au Bras Tender Award

The Committee was advised that the engineering component of the Port Au Bras Chlorination Upgrades have been selected. The successful bidder will receive Government notification within next couple of days.

Cellular Town Technology.

Bell Aliant states that they have tried to make contact with a property owner from Burin Bay regarding the placement of a cell tower to improve coverage. They are seeking an alternative site in order to proceed. The Committee recommends that staff reach out to Bell Aliant Technicians to arrange an in-person meeting to show how the two sites for Burin were selected.

**Motion
#12**

Foote/H. Lundrigan

Be it resolved that Town Manager will reach out to Bell Aliant Technicians to arrange an in-person meeting to obtain details on the two sites selected.

Motion Carried Unanimously.

Truck Tender

The Committee reviewed a draft of a Tender for the purchase of a new 4500/5500 Series truck for the 2022/2023 snow clearing season. All was good. The Committee recommends that the Town move forward with the Tender to purchase a new truck.

**Motion
#13**

Foote/H. Lundrigan

Be it Resolved that the Town of Burin move forward with the Tender to purchase a new truck.

Motion Carried Unanimously.

Finance Report

Deputy Mayor H. Lundrigan advised that the Finance Committee met on March 16, 2022 and presented the following recommendations:

Ice Crystal Skating Club

The Committee recommends making the annual Gold sponsorship donation to Ice Crystal Skating Club in the amount of \$400.00.

**Motion
#14**

H. Lundrigan/Isaacs

Be it Resolved that the town donate \$400.00 to Ice Crystal Skating Club.

Motion Carried Unanimously.

Write Off's

The Committee recommends approval of the Write – Off's as presented.

**Motion
#15**

H. Lundrigan /Francis

Be it Resolved that the Write – Offs as presented be approved.

Motion Carried Unanimously.

Animal Control

The Committee reviewed a request from the Animal Control Officer. Staff will seek more information from the Town of Marystown before any recommendations can be made.

MNL Symposium

The Committee recommends the approval for Mayor Kevin Lundrigan, Town Manager Leo Hartson and one Councilor to attend the Symposium in Gander in person. If virtual is available, the Committee recommends approval for Councilors to register for that option. **(Motion)**

**Motion
#16**

H. Lundrigan /Myles

Be it Resolved that Mayor Kevin Lundrigan and Town Manager Leo Hartson along with one council to attend the Symposium in Gander in Person.

Motion Carried Unanimously.

**Motion
#17**

H. Lundrigan/Isaacs

Be it Resolved that if a virtual option of the symposium is available, councilors have the option to register.

Motion Carried Unanimously.

Fire Department Report

Councillor Francis advised that the Fire Department Liaison met on March 22, 2022 and presented the following recommendations:

Medical Students

Medical Students from Memorial University held a Family Medicine Summit at the Fire Hall and were more than pleased with the reception by Fire Department members.

New Fire Department Members

Two new Fire Fighters were accepted in the Department. Lloyd Fudge and Randy Farrell.

**Motion
#18**

Francis/H. Lundrigan

Be it Resolved that new members be accepted

Motion Carried Unanimously.

Trucks and Equipment

All Trucks and Equipment are up to par.

Inspections

Chief Reg, along with firefighter Brian Paul, completed inspections on 25 buildings at Golden Sands Resort.

Fire Fighter Resignation

Firefighter, Matthew Marks resigned from the Department, after an approved leave of absence. Chief commented that he was a very reliable and dedicated member.

Envirofest Funding

A decision was made to apply for Envirofest funding to assist with construction of the Firefighter memorial.

Fire Convention

Fire Convention will be held in Gander July 15 – 18.

Breakfast on the Wharf

Discussion about Breakfast on the Wharf and plans to hold event on July 31, 2022.

**Motion
#19**

Francis/Foote

Be it Resolved that the Breakfast on the Wharf be held on July 31, 2022.

Motion Carried Unanimously.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Residential

Application #Apr2022-01 – Dreamweaver Project – Construct nine Mobile Glamping Pods at 300-316 Church Street - All in order.

**Motion
#20**

Foote/H. Lundrigan

Motion Carried Unanimously.

**Application #Apr2022-02—Michael Matthews – Construct a Shed at 83 Winterland Road.
All in order.**

**Motion
#21**

H. Lundrigan / Isaacs

Motion Carried Unanimously.

**Application #Apr2022-03 - Morris Brenton – Construction of Garden Shed at Tides
Brook, Winterland Road. All in order.**

**Motion
#22**

H. Lundrigan / Isaacs

Motion Carried Unanimously.

CORRESPONDENCE

Review

From	Regarding	Action
1. Katie Norman	Employer Participation in Ukrainian Family Support Desk	Acknowledged.

CORRESPONDENCE

Discussion

1. Jacob R. Greenslade, Black Burin Law	Notice to Beneficiaries re Calvin Mayo	Donation \$500.00 to Burin Heritage House. Heritage Committee to accept.
2. David Pitcher	Request to close out “old road” footpath in Kirby’s Cove	Acknowledged and Referred to Planning and Development.
3. Abigal Higdon	Financial Support to attend the Shad Program	Acknowledged and Referred to Finance.

4. Legendary Coasts	Tourism Forum	Acknowledged. Councillor Myles will obtain further information.
5. Canadian Parents for French	Public Meeting	Acknowledged. Councillor Isaacs to attend.
6. Department of Municipal and Provincial Affairs	Virtual Training Opportunities	Acknowledged. Anyone interested can attend and register online.
7. The Merge	Invitation to Re-opening	Mayor unable to attend, Councillor Foote will attend.

INVOICES

Attached as Appendix “A”
(#047066 - #047133)

**Motion
#23**

Foote / H. Lundrigan

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously

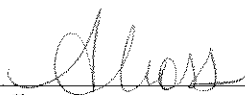
MOTION OF ADJOURNMENT

**Motion
#24**

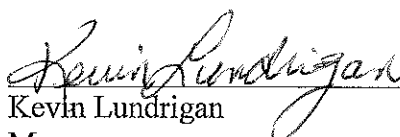
Francis /Isaacs

Be it resolved that the meeting adjourned at 6:27 p.m.

Motion Carried Unanimously



Amy Cross
Town Clerk



Kevin Lundrigan
Mayor