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May 24, 2022

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:00 p.m.

Members Present:	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Shane Foote
	Councillor	Rhonda Isaacs
	Councillor	Mary Myles
	Councillor	Betty Francis via Phone

Also Present Were:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross

Regrets:	Councillor	Everett Farwell
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APPROVAL OF AGENDA

Motion #1	H. Lundrigan / Myles Be it resolved that the agenda of a regular meeting May 24, 2022, be adopted as circulated.
	Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion #2	Foote / Isaacs Be it resolved that the minutes of a regular meeting May 3, 2022 be adopted as circulated.
	Motion Carried Unanimously.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update regarding items discussed at the meeting of May 3 and prior dates:

Soccer Building Repairs

Work is progressing nicely on the soccer building with the roof shingled, plumbing finalized, and some interior and exterior work completed.

Quarry Blast

The quarry blast is delayed due to problem with driller. Update: Started 11 am today.

Salt Pond Walking Trail Washrooms

Still working with MHA Paul Pike and the Minister to find a way to place washrooms along the trail behind the depot. Hoping for resolution in the near future.

Staff Updates

Now down by Heavy Equipment Operator and a Laborer. Two Seasonal laborers are now on for the summer period.

COMMITTEE REPORTS

Public Works

Councillor Foote advised that the Public Works Committee met on May 17, 2022 and presented the following recommendations:

Hollett's Dock Cove Tender Results

As a result of an error during the tendering process, the Town Manager is waiting for a response from the procurement branch of Government on how to proceed. The project is currently on hold. Update: Tender Spec sheet said May 13 deadline, Facebook page indicated May 20. Original was cancelled and retender went out today.

Hollett's Dock Cove Floating Dock

Additional work is necessary to complete the installation of the floating dock at the Hollett's Dock Cove. A headwall is needed to secure the floating dock to the land and the gangway needs to be extended so that it can handle the rising and falling of the tides. This work will be completed by CASA Construction Inc. who is currently on site doing other work at a cost of \$7,441.90 plus HST. These additional monies will come from final payment received from phase I of the Heritage Square Revitalization Project. The Committee refers to Finance for approval.

Heritage Square Revitalization – Phase II

Pricing for work on Heritage Square has come in over engineering estimates and the amount of funding approved. The Town is working with Innovative Engineering Inc. to see if there are any ways to lower the costs.

Clean Up Day

Clean up Day is scheduled for May 28, 2022 with two bulk garbage containers available for bulk garbage from residents. Advertising has commenced.

Recreation

Councillor Isaacs advised that the Recreation Committee met on May 17, 2022 and presented the following recommendations:

Recreation Director

The Committee was advised that we are still seeking the services of a Recreation Director and advertising continues. Update: Three names received to date.

ParticipACTION

Some discussion was held about advertising for ParticipACTION events during the month of June. The Town received a grant for \$500 towards promotion. Some signage will be order and placed at various locations around Town.

Recreation Commission

The Committee has received five names for members for the Recreation Commission to date. Recreation Chair Rhonda Isaacs will reach out to all individuals.

ParticipACTION – Clean up

ParticipACTION lead Councillor Rhonda Isaacs states they are looking to host a community clean up during the month of June to get people moving. Date discussed June 11, 2022.

Four \$25.00 gift cards will be given away.

Motion
#3

Isaacs/Myles

Be it resolved that four \$25.00 gift cards will be given away during the cleanup event.

Motion Carried Unanimously.

Soccer Building Donation

The Committee is sending out a huge thanks to Mario Walsh Mechanical for the donation of five sinks and faucets to the soccer building.

Finance

Deputy Mayor Lundrigan advised that the Finance Committee met on May 17, 2022 and presented the following recommendations:

Financial request

Councillor Isaacs requested that a financial request from a student to attend the SHAD program this summer could be revisited. The Committee could not recommend financial support for the request at the meeting of May 3, 2022. Councillor Isaacs would like the opportunity to vote on the request.

Motion
#4

H. Lundrigan/Isaacs

Be it resolved that the student request to attend the SHAD program this summer be revisited and voted upon regarding funding this request.

Motion Carried Unanimously.

Motion
#5

H. Lundrigan/Francis

Be it resolved that the request for funding for a student to attend the Shad program not be recommended for approval at this time.

Motion Carried by H. Lundrigan. Seconded by Francis
4 in favor – 1 against; Motion carried.

Southern Classics Antique Car Club

The Committee reviewed a request for financial support from the Southern Classics Antique Car Club in aid of the Burin Peninsula Health Care Centre. The Committee recommends financial support in the amount of \$125.00.

Motion
#6

H. Lundrigan /Myles

Be it resolved that a donation be given in aid of the Burin Peninsula Health Care Centre of \$125.00.

Motion Carried Unanimously.

Public Works

The Finance Committee concurs to have the head wall installed and gangway installed at Hollett's Dock at a cost of \$7,441.90 plus HST.

Motion
#7

H. Lundrigan / Francis

Be it resolved that work will go ahead on the head wall and gangway installed at Hollett's Dock Cove at a cost of \$7,441.90 plus HST.

Motion Carried Unanimously.

Flag Donation

The Town Manager received a phone request for flags from the St. Patrick's Old Cemetery Committee for the entrance to their old cemetery project. The Committee recommends the donation of a 27 x 54 Town of Burin flag.

Motion #8

H. Lundrigan / Isaacs

Be it resolved that a Town of Burin flag be donated to the St. Patrick's Old Cemetery Committee for the entrance of their old cemetery project.

Motion Carried Unanimously.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Commercial

Application #May2022-06 - Vanity Spa and Esthetic Services – Operation of a service based, With manicures and pedicures. Discretionary notice required.

Motion #9

H. Lundrigan/Myles

Motion Carried Unanimously.

Application #May2022-07 – Cheeseman's Oceanview Cottages Inc. – Operate Air BnB at 11A Ship Cove Crescent. All in order.

Motion #10

Foote/H. Lundrigan

Motion Carried Unanimously.

Application#May2022-08 – Burin enterprises – Construction of Receiving Warehouse at 1 – 5 Eagle Road. All in order.

Motion #11

H. Lundrigan / Isaacs

Motion Carried Unanimously.

Residential

Application #May2022-03 – 25 Augustus Drive – Construction of residential garage at 25 Augustus Drive. New correct measurements were provided. All in Order.

Motion #12

Foote / Isaacs

Motion Carried Unanimously.

CORRESPONDENCE

Review

From	Regarding	Action
1. Assoc. of Early Childhood Educators of Newfoundland and Labrador.	Early Childhood Educators Week.	Proclamation to be signed. Motion #14
2. Laurent Breault	International Day Against Homophobia & Transphobia – May 17, 2022	Acknowledged – Date passed.
3. Ovarian Cancer Canada	Proclamation – World Ovarian Cancer Day – May 8, 2022	Acknowledged – Date passed.

Motion #14

H. Lundrigan / Myles

Be it resolved that a Proclamation be signed in honour of Early Childhood Educator’s Week. May 29th – June 4th, 2022.

Motion Carried Unanimously.

CORRESPONDENCE

Discussion

1. Aaron Avery	Requesting a donation towards travel expenses for Holly Avery to represent Newfoundland in PEI for hockey.	Refer to Finance. (Request denied)
2. Dept. of Transportation and Infrastructure	Municipal Capital Works Program – Fire Hall Extension and Upgrades.	Motion to accept Cost Sharing. Motion #13
3. Alyssa Shaw	Requesting a donation to Make a Wish.	Request denied.

4. Dept. of Municipal and Provincial Affairs	Right of Way.	Refer to Planning and Development.
5. Tamar Brannigan	Requesting a donation to Kids Help Phone.	Town of Burin donates annually to Kids Help Phone. Motion #15

Motion #13

H.Lundrigan / S. Foote

Be it resolved that, we the Ultimate Recipient **Town of Burin** accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 24th day of May,2022, Project number 17-MCW-23-00001 Project name “**Fire Hall Extension and Upgrades**” with a total project value of \$386,553. This council agrees to provide the Ultimate Recipient share value of \$140,216 in funding for this project and authorizes the Mayor and Town Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of **Town of Burin**.

Motion Carried Unanimously.

Motion #15

H.Lundrigan/Isaacs

Be it resolved that, a donation of \$125.00 be given to the Kids Help phone.

Motion Carried Unanimously.

Motion #16

H.Lundrigan / Myles

Be it resolved that, after further review and discussion, a donation will not be given to Kids Help phone based on the group not the standard general help phone but a different division of the Kids Help Phone.

Motion Carried Unanimously.

INVOICES

Attached as Appendix “A”
(#047181 - #047210)

**Motion
#17**

Foote / H. Lundrigan

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously.

MOTION OF ADJOURNMENT

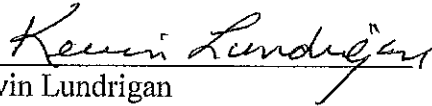
**Motion
#18**

H. Lundrigan / Isaacs

Be it resolved that the meeting adjourned at 5:44 p.m.

Motion Carried Unanimously.

Amy Cross
Town Clerk



Kevin Lundrigan
Mayor