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**March 1, 2022**

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:10 p.m.

<b>Members Present:</b>	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Shane Foote
	Councillor	Rhonda Isaacs
	Councillor	Betty Francis
	Councillor	Mary Myles via Video Conference
	Councillor	Everett Farwell

<b>Also Present Were:</b>	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross

**APPROVAL OF AGENDA**

<b>Motion</b>	<b>H Lundrigan/Isaacs</b>
<b>#1</b>	Be it resolved that the agenda of a regular meeting March 1, 2022, be adopted as circulated.

Motion Carried Unanimously.

**APPROVAL OF MINUTES**

<b>Motion</b>	<b>Francis/Isaacs</b>
<b>#2</b>	Be it resolved that the minutes of a regular meeting February 8, 2022 be adopted as circulated.

Motion Carried Unanimously

**PRESENTATIONS**

Twenty Year Service Award presented to Councillor Everett Farwell.

**BUSINESS ARISING OUT OF THE MINUTES**

The Town Manager provided an update regarding items discussed at the meeting of February 8, 2022:

*Hurricane Larry*

The closing date for the call for engineering by the Province for Hurricane Larry Repairs ended on Monday February 28, 2022, Hopefully, we will be able to go to tender in a couple of weeks.

*Port Au Bras Water System*

The Province has sent the engineering tendering documents to the Town for review. These have been reviewed by Town staff and sent back to the Province. The Province will now tender for engineering for this project. This normally takes a couple of weeks. We will be notified of who the engineer is.

*Heritage Square – Phase II*

Innovative Engineering has the plans for Heritage Square Phase II finalized and will be going to tender in a few days. The Town is reviewing and will be going back to the engineers to proceed with the tendering process.

*Heritage II Building*

The flooring is almost done on the Heritage II building. A time line for completion will be put on the flooring. The other outstanding item from the original contract is the painting of the basement. The installation of a new basement door and removing the bath tub were additional upgrades. Removal of the tub should be completed this week and when the door arrives, it will be installed.

*Soccer Building Tender*

The tender for repairs to the soccer building will be ready to post by next week with a deadline of March 31, 2022 for submissions. Mayor Lundrigan asked if there are any other options then redoing all, Will look at other options to help make the repairs more cost efficient.

*Former Coast Guard Station*

The consultant provided Fisheries and Oceans four options for the removal of the old SAR station located in Burin. The recommended remedy for the wharf replacement is a finger pier with a 45 degree angle at an estimated cost of \$3,000,000. Unfortunately, the annual budget nationally is \$500,000. This will mean officials from Fisheries and Oceans going for specific funding for this project to happen. They will provide us with more information as it becomes available.

**COMMITTEE REPORTS**

**Public Works Committee**

Councillor Foote advised that the Public Works Committee met on February 22, 2022 and presented the following recommendations:

*Residential Sewer Issues*

A resident of Coady's Lane called to say that she has experienced trouble with her sewer as a result of two other homes being on the same line and has cost great expense to her. She states that she wants to be on a line to herself. The Committee recommends the installation of a new sewer line at Coady's Lane with the resident of concern being on an independent line feed to the main line. The two other home owners will be connected into the main line as well.

**Motion #3**

**Foote/H. Lundrigan**

Be it resolved that the residents sewer line at Coady's Lane be on a independent line feed.

Motion Carried Unanimously

*Hollets Dock Cove Tender Review*

The Committee reviewed a written tender for work to Hollets's Dock Cove, the Committee requested a sketch of the work to be performed, staff sketch will be provided for meeting.

*Central Park Road and Culverts*

The Committee discussed the need to get the new pipes installed on the road leading to Central Park. Staff will reach out to the local vendor to check on status. While the pipes are being installed, the Committee recommends that the road be built up an extra foot or so to be level to the base of the hill near the first turn in the brook and upgrade the river side with the same materials as the other side.

**Motion #4**

**Foote/ K. Lundrigan**

Be it resolved that the road leading to Central Park be built up an extra foot to be level with the base of the hill.

Motion Carried Unanimously

*Water Sample – Big Pond Water Supply*

Public Works staff visited the home of the resident who had brought forward the issue of water color and the effects it was having on his bathtub. The sample was taken with the water displaying a very clear quality and testing nearly perfect for the chlorine levels. The Committee concurs that the water is safe to drink and the Town is doing the best it can to afford to bring clean, clear safe drinking water to it's residents and businesses. The Director of Public Works Hollett discussed the differences in our water supplies, Big Pond and Long Pond. And the previous studies that were completed assured that the quality of the water based on the studies show accurate levels for safe drinking water. To run from one water supply would not be enough water pressure to be sufficient.

*Accident and Sickness Program – Fire Department*

The Fire Department approached the Town recently about providing insurance to the Department members; as the Fire Department belonging to the Town of Grand Bank has done. A quote was obtained, reviewed and referred on to the Finance Committee for consideration.

*Waste Water Management*

The question was asked of the Committee as to how far along is the Town in complying with Waste Water regulation. Town staff advised that monitoring continues to be done quarterly by Biomaxx and will reach out to other municipalities of similar sizes as Burin to see how they are progressing.

*Big Pond*

The Committee was advised that Pennecon was on site at the Big Pond Pump house doing electrical upgrade as part of the Big Pond Chlorination Capital Works project. Most work is done, but waiting on more parts.

## **Finance Committee**

Deputy Mayor Lundrigan advised that the Finance Committee met on February 21, 2022. And presented the following:

### *Accident and Sickness Program – Fire Department*

The Committee concurs with the need to have insurance for our firefighters. The Committee recommends obtaining insurance for duty and off duty insurance for firefighters at a cost of \$3917 annually that wish to avail.

**Motion #5**                      **H. Lundrigan/Isaacs**

Be it resolved that the firefighters will be able to obtain insurance if they wish to avail.

Motion Carried Unanimously

The Committee recommends obtaining family insurance coverage for family who wish to prevail at a cost of \$59 annually. This cost will be deducted from their annual honorarium payment.

**Motion #6**                      **H. Lundrigan/Isaacs**

Be it resolved that the insurance coverage will be deducted from the firefighters annual honorarium payment.

Motion Carried Unanimously

### *Burin Ground search and Rescue*

The Town of Burin recognizes the important work that is done by the volunteers of the Burin Peninsula Ground Search and Rescue. The Committee recommends a donation of \$1000 to go towards their programs.

**Motion #7**                      **H. Lundrigan/Foote**

Be it resolved that a donation of \$1000 will go towards the Search and Rescue programs.

Motion Carried Unanimously

## **Planning and Development Committee**

Councilor Isaacs advised the Planning & Development Committee met on February 21, 2022, and presented the following recommendations:

The Town Manager apologized to Councillor Farwell and the Committee for not forwarding the Committee Schedule to Councillor Farwell via email in error.

### *Exploration of Land – Legal Advice*

Legal advice was obtained regarding the process of expropriation of land within the Town of Burin. The Town of Burin is required to put forward an offer to purchase the land requested to the property owner. If the owner declines the offer, Council may if it wishes, continue on with the expropriation process as identified in the correspondence from Appleby Picco Law.

The Committee recommends writing the property owner to purchase a five foot strip of land from the property owner at 37 Seaview Crescent and 37 Seaview Crescent which is owned by David Greg Ruttgaizer and Dr. Stacey Saunders at fair Market Value.

#### **Motion #8**

#### **Isaacs/Myles**

Be it resolved that the committee will reach out to the property owner and offer to purchase the land at fair market value.

Motion Carried Unanimously

### *Clean Up Order*

The Committee was advised that the clean up order for a resident of Burin Bay has been written up by Appleby Picco Law and was hand delivered on Wednesday February 23, 2022 to a resident regarding the state of his property in Burin Bay. A copy of the notice is included in your correspondence folders.

### *Crown Land Application*

The Committee discussed the land where the former Burin Cottage Hospital used to be. They feel this land would make a good parking lot for Man O War Hiking Trail. The Committee recommends applying to Crown Land to obtain this land. According to the Crown Land Atlas this is indeed Crown Land.

#### **Motion #9**

#### **Isaacs/Foote**

Be it resolved that the committee will apply to crown land for the land of the former Burin Cottage Hospital.

Motion Carried Unanimously

*Letter of Support – Rene’s Autobody*

Rene’s Autobody owners Rene and Tracey Brushett are looking for a letter of support from the Town of Burin to obtain some of the towing services that are required by the RCMP on the Burin Peninsula. A copy of an information package had been provided to each Councillor to review. The Committee would like for the entire Council to read the package and make a recommendation. Councillor Farwell recommends the Town of Burin write a letter to MP Churance Rogers and ask him to investigate and possibly have an independent arms length body investigate the ongoing dispute between SS Danny Knight and Rene’s Auto Body Ltd. As referenced to him, and that a copy of the letter be sent to SS. Danny Knight and Rene’s Auto Body Ltd.

**Motion #10**

**Farwell/Francis**

Motion introduced by Councillor Farwell. Seconded by Councillor Francis,

Vote was 5 – 1 against; Motion Failed

*World War I Monument*

As a follow up to an earlier discussion over the monument located on Ship Cove Crescent, the Mayor and Town Manager will visit the site and check on the condition of the monument. A close inspection shows that the monument is constructed into five to six sections held together with a sandy concrete material, the pad in which the monument is fully faded and would all need to be refinished. The Mayor and Town Manager, did visit site before meeting. Further discussion about whether the monument should be removed and erected in another location or approach the land owner to possibly sell the land and keep monument where is. More information will be provided when available.

**Recreation Committee**

Councillor Issacs advised the Recreation Committee met on February 21, 2022, and presented the following recommendations:

*Walk to Remembrance – Central Park*

The Committee was advised that Central Park is tentatively booked for May 4, 2022 for an event for Parents and families to come together to honor their children who have passed away. More details will be shared as they become available. This is the first year for this event. The Town will do whatever we can to make the day special for the participants. Town Manager proposed changing date to June 11, 2022.

**Motion # 11**                      **Isaacs/Myles**

Be it resolved a change in date to June 11, 2022.

Motion Carried Unanimously

**Active NL Funding**

The Committee discussed a new funding application where municipalities could receive up to \$15,000 in funding for physical activity. The Committee recommends applying for the funding to be used on new stairs at Salt Pond Walking Trail and the new dugouts for the mini diamond.

**Motion #12**                      **Isaacs/Francis**

Be it resolved that the Town of Burin apply for this funding and funds be used on new stairs at Salt Pond Walking Trail and the new dugouts for the mini softball diamond.

Motion Carried Unanimously

**Winterland Road Playground**

The Committee discussed that the lack of use of the playground on Winterland Road has been receiving over recent years. It was suggested that we monitor the usage over the next year with the possibility of swings being used in a higher demand area. No action required.



**PERMIT APPLICATIONS**

The Town Manager recommended approval of the following permit applications:

**Residential**

**Application #Mar2022-04 – Jerome Coady – Construct residential garage at 127 Greenhill Road - All in order.**

**Motion #13                      Foote/H. Lundrigan**

Motion Carried Unanimously.

**CORRESPONDENCE**

**Review**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
1. Burin Fire Dept.	Liaison Report – February 21, 2022	Information Only
2. Burin Fire Dept.	Liaison Report – December 7, 2007	Motion to accept elected members
3. The Salvation Army	Thank you Letter re donation to VOCM and Salvation Army happy tree.	Information only
4. Municipal Assessment Agency	Update on the Municipal Assessment Agency	Information only
5. Appleby Picco Law	Clean up order letter dated February 14, 2022	Information only

**Discussion**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
1. Burin Eco Tours	Business Plan	Motion to Support change.
2. Councillor Isaacs	Participation – Community Better Challenge – Municipal engagement Kit	Referred to Recreation Committee

**Motion #14**

**H. Lundrigan/Foote**

Be it resolved the Glamping units be moved off Great Burin island and support units to come to Burin at Penny’s house property, where there will be laundry and shower facilities

Motion Carried Unanimously

**INVOICES**

Attached as Appendix “A”  
(#047027 - #047064)

**Motion#15**

**Foote / Francis**

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously.

**NEW BUSINESS**

**Family Physician Recruitment – Planning and Development**

That the Planning and Development Committee continue to work with Ms. Deborah Wearn of the “RE-Boot Family Practice Network” and other persons as necessary to help improve the recruitment and retention of Family Physicians in the Town of Burin and that the committee report to the Burin Town Council on an ongoing basis.

**Motion #16**

**Farwell/Isaacs**

Be it resolved that the Planning and Development committee continue to work with Ms. Deborah Wearn and report to Burin Town Council on an ongoing basis.

Motion Carried Unanimously

**Procurement Act – Rhonda**

Procurement Act has not been reviewed in years, last fall Town of Burin was contacted regarding training. When training is available a letter will be sent to all communities with recommendations to complete the training. This training will be offered to Town Management staff.

**Big Pond Water – Rhonda**

Previously discussed in Public Works Committee Report

**Annual Elected Members of Fire department**

December 7, 2021 Liason Report. Motion to accept the elected members.

**Motion #17**

**Francis/H. Lundrigan**

Be it resolved that the elected members be accepted.

Motion Carried Unanimously


**MOTION OF ADJOURNMENT**


**Motion#18**

**H. Lundrigan /Isaacs**

Be it resolved that the meeting adjourned at 6:48 p.m.

Motion Carried Unanimously

  
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Amy Cross  
Town Clerk

  
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Kevin Lundrigan  
Mayor