

Town of Burin – Regular Public Meeting – June 10, 2026

June 10, 2026

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Kevin Lundrigan at 5:55 pm.

Members Present:	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan (via Telephone)
	Councillor	Rhonda Isaacs
	Councillor	Justin Noseworthy
	Councillor	Shane Foote

Also Present Were:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Sheena Jones

Regrets:	Councillor	Karen Inkpen
	Councillor	Alison Kavanaugh

ADOPTION OF THE AGENDA

Adoption of the Agenda – June 10, 2026

Motion #202606-085

Moved by: Councillor Foote
Seconded by: Councillor Noseworthy

Be it resolved that the agenda of the June 10, 2026 regular public meeting, including additions, be adopted as circulated.

Motion Carried Unanimously.

ADOPTION OF THE MINUTES

Adoption of Minutes of Regular Public Meeting – May 20, 2026

Motion # 202606-086

Moved by: Councillor Isaacs
Seconded by: Councillor Foote

Be it resolved that the minutes of a regular public meeting held May 20, 2026 be adopted as circulated.

Motion Carried Unanimously.

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DELEGATIONS OR VISITORS

Andrea Burbridge- NL Health Services- Child and Youth Care Worker – Mental Health and Addictions Program

Ms. Andrea Burbridge, an employee with NL Health Services – Mental Health and Addictions Program, attended the meeting to discuss her program and its potential impact on youth within the community.

Ms. Burbridge provided an overview of the outreach services available to youth on the Burin Peninsula and highlighted the mental health challenges currently facing young people. She outlined how the program's resources and supports can assist youth within local communities. Ms. Burbridge indicated that increased collaboration with NL Schools, youth organizations, and neighboring municipalities would help improve access to these services.

Ms. Burbridge requested the use of municipal facilities to host youth-focused programs and activities.

Ms. Burbridge thanked Council for their time and departed the meeting at 6:10 p.m.

BUSINESS ARISING OUT OF THE MINUTES

Mayor Lundrigan provided an update on items actioned since the last regular meeting of May 20, 2026:

- **Heritage Square Phase IV:** Work for Heritage Square will commence around June 15, 2026 and is scheduled for no more than 25 working days.
- **Mini Diamond:** The field was rolled and appears to be in better condition. The Town has not heard from the executive of softball identifying any concerns.
- **Pauls Hill Turn:** Staff are still investigating solutions for a concern brought forward regarding Paul's Hill Turn. An email has been sent to the Town of Stephenville to obtain some information.
- **Capital Works Project:** The Town has received funding for a Capital Works Water Study Project from the Department of Transportation and Infrastructure in the amount of \$90,000 with a 10% Municipal Contribution.

Motion # 202606-087

Moved by: Councillor Foote

Seconded by: Councillor Isaacs

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Be it resolved that the Town of Burin accept funding in the amount of \$90,000 for the Capital Works Water Study Project and commit to the required 10% municipal contribution.

Motion Carried Unanimously.

COMMITTEE REPORTS

Planning and Development Committee

Councillor Isaacs, Chairperson, advised that the Planning and Development Committee met on June 2, 2026 and presented the following recommendations:

- **Heritage Square Revitalization – Phase V:** Activities for Phase V of the Heritage Square Revitalization Project were presented to the Committee.
- **Bylaws and Regulations:** All bylaws and regulations have now been updated and loaded to the Town website. The last one, Water and Sewer Regulations, is included with the meeting package for review.

Motion # 202606-088

Moved by: Councillor Isaacs

Seconded by: Councillor Noseworthy

Be it resolved that the Town of Burin adapt the Water and Sewer Regulations as presented.

Motion Carried Unanimously.

- **Oil Like Substance:** Councillor Rhonda Isaacs stated that she received a couple of inquiries regarding an oil like substance appearing in the water along the stream entering Salt Pond. Staff will reach out to officials with the Province for clarification and bring back to the Committee.

Update: The natural decompositions process within acid bogs causes what appears to be an oily sheen or film.

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Public Works Committee

Councillor Foote, Chairperson, advised the Public Works Committee met on June 2, 2026 and presented the following recommendations:

- **Heritage Square Phase IV, Part II:** Work will commence around June 15, 2026 with successful bidder Wally Drake's Trucking out of Marystown. A new Concrete stamped pathway will start across the road from the Swinging Lantern and finish just beyond the residence located at 649 Main Street.
- **Heritage Square Phase V:** Staff are in the process of preparing a proposal for the final phase of the Heritage Square Revitalization Plan that commenced in 2017. This project will see the finalization of the concrete pathway to Penny's Pond, a new block similar to Police Road, additional parking at the old tennis court location, additional work at the Hollett Building including the construction of a 12 x12 storage shed, and Heritage Square lighting that was pulled back from Phase IV.
- **Asphalt Requirements:** Due to higher than normal operation costs for 2026, we will concentrate on Water and Sewer repairs and damage which occurred during snow clearing widening operations for asphalt repairs for this season at this time.
- **Communications Tower and Cable:** Repairs for this work should be starting soon at Big Pond Tank.
- **Bulk Garbage Collection:** Staff advised the Committee that many residents are asking the status of bulk garbage collection for the Town of Burin, since notification was given that it would end at the end of May. The Committee recommends that an update be provided on social media and the website explaining the rationale for not continuing with the service.

Motion # 202606-089

Moved by: Councillor Foote

Seconded by: Councillor Noseworthy

Be it resolved that the Town of Burin provide an update on social media explaining the rationale for not continuing bulk garbage services.

Motion Carried Unanimously.

- **Jersey Barriers:** The Committee identified a couple areas along the line of jersey barriers heading out to Burin that are filled with rock in the rear and need to clean out. The Committee recommends that Public Works have the rock removed from behind the jersey barriers.

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Motion # 202606-090

Moved by: Councillor Foote

Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin have the Public Works Department remove rock from behind the jersey barriers heading out to Burin.

Motion Carried Unanimously.

Finance Committee

Councillor Isaacs advised that the Finance Committee met on June 2, 2026 and presented the following recommendations:

- **Invoices:** The following lists of payments were reviewed and presented for Council approval:

Appendix “A” – Cheque # 51395- # 051451 – Totalling **\$88,693.68**.

Motion # 202606-091

Moved by: Councillor Isaacs

Seconded by: Councillor Noseworthy

Be it resolved that the Town of Burin approve to pay invoices as attached as Appendix “A”, in the amount of \$88,693.68.

Motion Carried Unanimously.

- **Asphalt Requirements:** The Committee recommends that water and sewer asphalt repairs and snow clearing damage be completed when asphalt becomes available.
- **Big Pond Tower and Cable:** The Committee concurs that the Tower and Cable be installed at Big Pond.

Motion # 202606-092

Moved by: Councillor Isaacs

Seconded by: Councillor Noseworthy

Be it resolved that the Town of Burin install the Tower and Cable at Big Pond.

Motion Carried Unanimously.

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- **2026 Pumper Equipment Quotes:** Three quotes were obtained. These have been reviewed. There was a difference in pricing on various hose lengths but the Fire Department preferred staying with the hose that has worked well for them in the past and matches what is currently on the trucks. Safety Source was the successful bidder with the lower prices that could supply all that was requested. The Committee concurs and recommends approval.

Motion # 202606-093

Moved by: Councillor Isaacs

Seconded by: Councillor Noseworthy

Be it resolved that the Town of Burin purchase equipment for the new 2026 Pumper Truck from Safety Source.

Motion Carried Unanimously.

- **Tax Sales:** There are several properties within the Town that owe taxes for 2026, 2025 and beyond. The Committee recommends that these properties will be placed upon auction.

Motion # 202606-094

Moved by: Councillor Isaacs

Seconded by: Deputy Mayor Lundrigan

Be it resolved that the Town of Burin place properties within the town that owe taxes for 2026, 2025 and beyond upon auction.

Motion Carried Unanimously.

- **Bulk Garbage:** Due to the high anticipated cost of bulk garbage, the Committee concurs with the decision for Burin Peninsula Regional Service Board to suspend bulk collection due to price quotes.

PERMIT APPLICATIONS

The Town Manager, Leo Hartson, recommended approval of the following permit applications:

RESIDENTIAL

- **Application # June2026-01: Resident** – Construction of a residence at 9 Southwest Crescent.

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Motion # 202606-095

Moved by: Councillor Isaacs

Seconded by: Councillor Foote

Be it resolved that Application # June2026-01 to construct a residence at 9 Southwest Crescent be approved subject to Council's regulations and stipulations.

Motion Carried Unanimously.

- **Application # June2026-02: Resident** – Placement of a 10 x 12 residential shed at property located at 40 Seaview Crescent.

Motion # 202606-096

Moved by: Councillor Foote

Seconded by: Councillor Noseworthy

Be it resolved that Application # June2026-02 to place a 10 x 12 residential shed at 40 Seaview Crescent be approved subject to Council's regulations and stipulations.

Motion Carried Unanimously.

CORRESPONDENCE

Discussion		
From	Regarding	Action
1. Department of Transportation and Infrastructure	Municipal Capital Works Program	Discussed
2. Resident	Property Clean up	Discussed.

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3. Municipal Assessment Agency	Collaborative Initiative Fund- Application Deadline and Process	Discussed.
4. Department of Transportation and Infrastructure	Paving TI Community Roads	Discussed.
5. Department of Transportation and Infrastructure	Municipal Infrastructure	Discussed.
6. Heritage Square Revitalization Project	Phase V	Discussed. Motion.

Motion #202606-097

Moved by: Councillor Foote

Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin move forward with Phase V of the Heritage Square Project.

Motion Carried Unanimously.

7. Resident Concern	96 Seaview Drive	Referred to Public Works.
8. Resident Concern	103 Seaview Drive	Referred to Public Works.
9. Resident Concern	Winterland Road Playground	Referred to Recreation.
10. Town of Marystown	Fundraiser	Discussed.

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Review		
From	Regarding	Action
1. Town Manager, Leo Hartson	Plan of Modification and Consolidate 2025	Reviewed.
2. Ian Edwards	Aylwards Foodland Property	Reviewed.
3. Department of Forestry, Agriculture and Lands	Emergency Management Plan	Reviewed.

Deputy Mayor Lundrigan was excused from the meeting at 6:55 pm.

MOTION OF ADJOURNMENT

Motion #202606-098

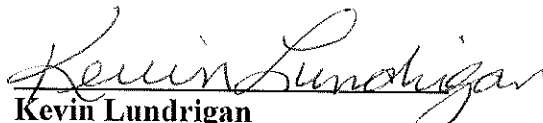
Moved by: Councillor Foote

Seconded by: Councillor Isaacs

Be it resolved that the regular public meeting adjourn at 7:10pm.

Motion Carried Unanimously.


(for) **Sheena Jones**
Town Clerk


Kevin Lundrigan
Mayor