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**June 14, 2022**

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:00 p.m.

<b>Members Present:</b>	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Shane Foote
	Councillor	Betty Francis
	Councillor	Mary Myles
	Councillor	Everett Farwell via telephone

<b>Also Present Were:</b>	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross

<b>Regrets:</b>	Town Manager	Leo Hartson
	Councillor	Rhonda Isaacs

**APPROVAL OF AGENDA**

**Motion  
#1**

**Francis / H. Lundrigan**

Be it resolved that the agenda of a regular meeting June 14, 2022, be adopted as circulated.

Motion Carried Unanimously.

**APPROVAL OF MINUTES**

**Motion  
#2**

**Foote / H. Lundrigan**

Be it resolved that the minutes of a regular meeting May 24, 2022 be adopted as circulated.

Motion Carried Unanimously.

**DELEGATIONS OR VISITORS**

**No Delegations or Visitors.**

**BUSINESS ARISING OUT OF THE MINUTES**

The Mayor provided an update regarding items discussed at the meeting of May 24, 2022 and prior dates:

Quarry Blast

The quarry blast is now completed and we have a good supply of materials for a few years. Excellent blast.

Heritage Square Revitalization

The Town Manager will be communicating with ACOA to discuss the tender results for phase II in relation to being over budget and how to proceed.

Clean Up Day

Outside the weather, clean up was a success. Some feedback demonstrates the desire to have another Clean-Up Day in the fall.

Fire Hall Extension Municipal Capital Work Funding.

Staff met with Mr. Lawrence Whalen with Municipal Affairs and Infrastructure regarding the agreement and requirements for the construction of the extension to the fire hall. A limited call for consultant is anticipated by the end of June. Our hope is to have the building constructed by fall.

Hurricane Larry

First set of drawings have been reviewed by staff for repairs to the Oldest Colony Trust Boardwalk and the wharf at Great Burin. Next step will be for the consultant to do pricing and for estimates to go to tender.

Big Pond Chlorination Upgrades

No new information to report, but have a call into consultants and should have update for meeting. Update: Town Manager absent. No update at this time.

Long Pond Road.

Work Continues to upgrade the road to the Long Pond Water Supply. A lot of residents using the access road as a walking trail and a couple of benches have been requested.

**COMMITTEE REPORTS**

***Public Works***

Councillor Foote advised that the Public Works Committee met on June 6, 2022 and presented the following recommendations:

Hollett's Dock

Work continues with Hollett's Dock Cove, floating dock should be in the water by time of report. Update: Floating dock is in the water, gang way complete. Hardware onsite, Boat moored weather pending.

Bulk Order

Work Continues to be done to compile a bulk order for water and sewer supplies in an effort to find savings on an annual basis.

RJG Construction

RJG Construction is looking for two permits in various areas of the former Whale Cove Dump. The Committee recommends approval providing any material taken from the face of the cliff slope should be restored prior to finishing with the quarry and the material should be used for the Wharf Project only.

**Motion  
#3**

**Foote/H. Lundrigan**

Be it resolved that two permits be granted to RJG Construction in various areas of the former Whale Cove Dump.

Motion Carried Unanimously.

Guard Rail

The Public Works Director advised that the replacement of the guard rail along Main Street just pass the former Appleby's Supermarket has commenced. The Committee recommends that priority be given to this work to have completed before staff vacation and the tourism season commences.

**Motion  
#4**

**Foote/Myles**

Be it resolved that priority be given to the work on the Main Street guard rail past the former Appleby's Supermarket before staff vacation and the tourism season commences.

Motion Carried Unanimously.

Lawn Mower

The Public Works Director identified that the older model Kubota lawn tractor has been causing issues and money from previous damage that was done to the rear end of the mower.

The Committee refers the need to purchase a commercial lawnmower to the Finance Committee for review.

Staffing

Concerns were raised to the Committee over staffing levels with the retirement of Mr. George Tobin as labourer and Mr. Bert Green as a heavy equipment operator. A review of the applications will happen in the near future.

***Recreation***

Councillor Myles advised that the Recreation Committee met on June 6, 2022 and presented the following recommendations:

Soccer Field Condition

Some concerns were brought forward from the Soccer AGM regarding the condition of the soccer field. The Committee was advised that the Town Manager has been in contact previously with the President of the Parents Association regarding some necessary improvements needed on the playing surface. These concerns would be addressed after the season is completed. The cost and time to repair is minimal.

Recreation Director

The Recreation Director's position is being interviewed this week. The successful candidate is Liam Best.

**Motion  
#5**

**Myles/H. Lundrigan**

Be it resolved that after interviews and review, the position for the summer Recreation Director position be offered to Liam Best.

Motion Carried Unanimously.

ParticipACTION Update

The Committee Chair will provide a brief update at next regular meeting.

***Planning and Development***

Councillor Myles advised that the Planning and Development Committee met on June 7, 2022 and presented the following recommendations:

Fireworks By-Law

The Committee recommends that the firework by-law be passed as presented. A permit for fireworks would be required at no cost outside of the dates identified by the Town. Refer to next Planning and Development Committee meeting.

Residential Request – Right of Way

The Committee was advised by staff that Jacob Kimbal, Manager of Legislation with Municipal and Provincial Affairs advised that a municipality would be responsible for dealing with a change to a right of way within its boundaries. He did confirm that it should be advertised to the public. The Committee recommends advertising the request by a resident to have the right of way removed from his property located in Collin’s Cove.

**Motion  
#6**

**Myles / Francis**

Be it resolved that it is recommended to advertise the request by a resident to have the right of way removed from his property located in Collin’s Cove.

Motion Carried Unanimously.

Promotion of Doctors

A discussion was held among Committee members about possible incentives for Doctors to set up family practices here in Burin. Councillor Rhonda Isaacs will reach out to a couple of Family Practitioners and report back to the Committee.

Strategic Plan

The Committee discussed the need to have a new strategic plan in place for the municipality to carry on with identified goals. A copy of the previous strategic plan will be reviewed at the next Committee meeting.

**Finance**

Deputy Mayor Lundrigan advised that the Finance Committee met on June 7, 2022 and presented the following recommendations:

Hollett’s Dock Beach Project Tender

Wally Drake’s Trucking Ltd. was the successful bidder for the Hollett’s Cove Beach Project. He was the lowest of five bids received at \$68,490.00 plus hst of \$10,273.50 for a grand total of \$78,763.50. The Committee recommends to Council to accept the bid as stated from Wally Drakes Trucking Ltd.

**Motion**  
**#7**

**H. Lundrigan/Foote**

Be it resolved that the Committee accept the bid as stated from Wally Drakes Trucking Ltd. for \$68,490.00 plus HST of \$10,273.50 for a grand total of \$78,763.50.

Motion Carried Unanimously.

*Tax Recovery Plan 2022*

The Committee discussed the requirement by Municipal Affairs to submit a Tax Recovery Plan by June 30<sup>th</sup> annually. The Recovery Plan is enclosed with the support for the Council meeting. The Committee recommends accepting the Tax Recovery Plan for 2022 as presented.

**Motion**  
**#8**

**H. Lundrigan / Myles**

Be it resolved that the Tax Recovery Plan be accepted as presented.

Motion Carried Unanimously.

*Audit 2021*

The annual audit for tax year 2021 is now completed and we currently have a copy of the draft statements which is included with your information package.

*Public Works Requests*

The Finance Committee concurs with the purchase of a new industrial grass mower. The Committee recommends purchasing a new mower from NL Kubota at a cost of \$8,697.00 plus HST of \$1,304.55 for a total of \$10,001.55. NL Kubota was chosen because of better warranty coverage and duration.

**Motion**  
**#9**

**H.Lundrigan / Myles**

Be it resolved that a new industrial grass mower be purchased from NL Kubota at a cost of \$8,697.00 Plus HST of \$1,304.55 for a total of \$10,001.55.

Motion Carried Unanimously.

Big Pond Financing

As the Big Pond Project nears the end, Council is required to place the municipal share into the project account to pay invoices. The municipal share on this project will be \$102,030.00. With the recent increase in rates, the Committee recommends that the Town borrow the monies internally from the future financial investment account of Council to finance the municipal portion in the amount of \$102,030 to be repaid over a period of 60 months. A portion of this cost be charged off to the Town of Lewin's Cove as a cost of operating Big Pond.

**Motion  
#10**

**H. Lundrigan / Myles**

Be it resolved that a the Town borrow the monies internally from the future financial investment account of Council to finance the municipal portion in the amount of \$102,030.00 to be repaid over a period of 60 Months.

Motion Carried Unanimously.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Residential

**Application #Jun2022-01** Barry Pardy – Dismantle existing cabin and build new on same location at 6 Our Cove Road.  
All in order.

**Motion  
#11**

**H. Lundrigan/Foote**

Motion Carried Unanimously.

**Application #Jun2022-03** Joseph Hollett – Extension of 6x8 to existing shed at 18A Harbourview Drive.  
All in order.

**Motion  
#12**

**H. Lundrigan/Francis**

Motion Carried Unanimously.

**Application #Jun2022-04** Cecil O’Keefe – Construction of a 20x 16 garage at 16 Berry Hill Drive.  
All in Order.

**Motion #13**

**H. Lundrigan/Foote**

Motion Carried Unanimously.

**Commerical**

**Application #Jun2022-02** Maxine Inkpen – Construction of two 14x16 accommodations Buildings at 52 Seaview Drive.  
All in Order.

**Motion #14**

**Foote/Myles**

Motion Carried Unanimously.

**CORRESPONDENCE**

**Discussion**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
1. Royal Canadian Legion.	Invitation to join the Legion at the Marystown Cenotaph at Town Office grounds on Monday June 27, 2022. (PTSD)	Acknowledged.
2. Rural Economic Development and Rural Broadband Strategy.	Requesting feedback on important issues impacting economic development as a rural community.	Acknowledged.



**INVOICES**

Attached as Appendix “A”  
(#047211 - #047237)

**Motion  
#15**

**Foote / Isaacs**

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously.

**MOTION OF ADJOURNMENT**

**Motion  
#16**

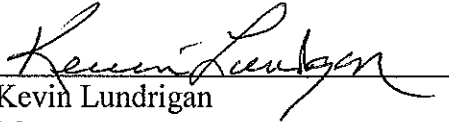
**H.Lundrigan/Foote**

Be it resolved that the meeting adjourned at 5:35 p.m.

Motion Carried Unanimously.

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Amy Cross  
Town Clerk

  
Kevin Lundrigan  
Mayor