

Regular Meeting – March 22, 2022

March 22, 2022

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:01 p.m.

Members Present:	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Shane Foote
	Councillor	Rhonda Isaacs
	Councillor	Betty Francis
	Councillor	Mary Myles via Video Conference
	Councillor	Everett Farwell

Also Present Were:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross

APPROVAL OF AGENDA

Motion #1	Francis / Foote
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Be it resolved that the agenda of a regular meeting March 22, 2022, be adopted as circulated.

Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion #2	Foote / H. Lundrigan
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Be it resolved that the minutes of the regular meeting March 1, 2022 be adopted as circulated, with noted corrections. Councillor Farwell reserved the right to continue discussion on the Water Sample – Big Pond Water Supply item.

Motion Carried Unanimously

PRESENTATIONS

Burin Peninsula Ground Search and Rescue Annual Donation.

Mayor Kevin Lundrigan presented Burin Peninsula Ground Search and Rescue Team Co-ordinator Chris Kenway a \$1000.00 donation on behalf of the Town of Burin.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update regarding items discussed at the meeting of March 1, 2022 and prior dates:

Hollett Dock Cove

Construction of the new traditional fishing stage in Hollett Dock within Heritage Square has commenced. This will consist of a fishing stage, wharf and flake and will be wheel chair accessible.

Culverts for Central Park

The culverts have arrived for the road going to Central Park and will be installed shortly after the winter shift has concluded.

Heritage Square -- Phase II

We are hoping to be ready to go to tender by the end of the week.

Dug Outs for Mini Diamond.

Public Works crews are taking advantage of the recent weather and should soon have the grounds ready for construction of the new dug outs for the mini diamond. Anticipating a start date of 1st week of April to mid April.

Dog Park

New obstacles were put in place at the dog park for residents and visitors to bring their dogs. An awesome job was done by our staff.

Bell Mobility Cellular

A representative from Bell Mobility real estate reached out inquiring about land for placing the two towers scheduled for Burin. As of now, they are looking at the intersection of Penny's Pond Road near Exhibition Hall and in the area of the former R and R Building in Burin Bay. No other options for land has been explored at this time. Once the technical end are involved we will further information.

Fireworks Policy

Drafting of a policy for fireworks has begun, should be ready for the next planning and development committee.

COMMITTEE REPORTS

Planning and Development

Councillor Farwell advised that the Planning and Development Committee met on March 15, 2022 and presented the following recommendations:

Clean Up Order.

The Committee was advised that the Town Manager has been in contact with the property owner regarding the clean up order for his properties in Burin Bay that was delivered on Wednesday February 23, 2022. He states that he is working on removing all vehicles that is working and he has been in contact with the local towing company. To date quite a few have been removed. Staff will continue to monitor.

Concrete basement – Penny's Pond Heights

The Committee was advised that staff have reached out to the owner of the old school property located on Penny's Pond Heights for an update on what is happening with the property. The Town had received a letter from residents of the neighborhood and we were told the property at that time was in the process of being sold. Staff have not received a response back from the property owner at time of report.

Status Update – Various Items

Committee Chair Farwell asked for a status update on items that Council had or has been involved with over a period of time. All items identified were given a completion or status update. Staff will follow up on some items that require further action.

Letter of Support – Rene's Auto Body

Councillor Rhonda Isaacs wanted to follow up on previous discussion of Council regarding a letter of support for Rene's Autobody to MP Churence Rogers. Councillor Isaacs suggested doing a generic letter of support for the business. The Committee requested Councillor Isaacs to draft a letter to bring back to the Committee for review.

Recreation

Councillor Isaacs advised that the Recreation Committee met on March 15, 2022 and presented the following recommendations:

Recreation Committee

The Committee was advised that three names have been submitted to date for a new commission. We will continue advertising for at least another four individuals.

Recreation Director

Committee advised that they will commence advertising for a Recreation Director mid April.

**Motion
#3**

Isaacs / Francis

Be it resolved that the committee will advertise for a Recreation Director mid April.

Motion Carried Unanimously

Smallwood Crescent Community Centre – Basketball Court

The Committee was advised that the Smallwood Crescent Community Centre were not in a position to take over the ownership of the basketball court at the end of Topsail Road. If the Town' status changes in regards to upgrades, they may be able to provide some basket ball nets and balls.

Public Works Committee

Councillor Foote advised that the Public Works Committee met on March 16, 2022 and presented the following recommendations:

Soccer Building Upgrades.

Upon inspection of the soccer building for air ventilation, it was discovered that the doors and windows were in rough condition. The Committee refers to finance for approval to include the cost of new doors and windows to the soccer building upgrades.

Port Au Bras Chlorination Upgrades.

The Committee was advised that the general call by Government for engineering on this project will be completed on March 24, 2022.

Guard Rail and Post

As part of our guardrail replacement program, the Committee has identified the area from the former Appleby's supermarket to Paul's Turn to be completed this spring prior to the tourist season. The Committee refers to Finance for approval to purchase necessary materials.

Water and Sewer Materials

With the goal of obtaining the best value for the taxpayer, the Committee recommends purchasing from wholesalers the main materials required for water and sewer work based on previous year usage. The Committee refers to Finance for consideration to purchase in bulk the materials required for most of the water and sewer work and to carry it as inventory.

Trucks and Equipment

Based on the age of the 2006 5500 GMC and recent troubles that are constant, the Committee discussed the need for a new vehicle to replace the 2006 for the next snow clearing season. Preliminary investigations by the Director of Public Works indicate a shortage of trucks in the 4500/5500 class from 18 to 24 months for production. The Committee recommends going to tender to see what trucks in the 4500/5500 class are available to purchase and ready for next season.

Motion
#4

Foote / H. Lundrigan

Be it resolved that the committee goes to tender to see what trucks in the 4500/5500 class are available to purchase and ready for next season.

Motion Carried Unanimously

Job Creation Partnership

The application process is now open by the Province to accept applications for funding for the Job Creation Partnership Program. Priorities set for this year's Job Creation Partnership include Cook's Look Out for trail continuation, construction and repairs to Salt Pond Walking Trail and continuation of upgrades to Man Ole War Hill. With the possibility of tours and hiking opportunities to Great Burin Island, we will look for workers to do some trail maintenance and upgrades so visitors and tourists can visit and explore the island.

Motion
#5

Foote / Issacs

Be it resolved that the town will look for workers to do trail maintenance and upgrade.

Motion Carried Unanimously

Finance Report

Deputy Mayor H. Lundrigan advised that the Finance Committee met on March 16, 2022 and presented the following recommendations:

Municipal Budget Review

Municipal Affairs reviewed our budget as submitted for year 2022. There was a change to the Federal Gas Tax amount input to our budget revenues but resulted in no change to the ending balance as we reduced the amount from previous years for the same amount. For the Provincial Gas Tax, the amount input was \$33,019 and it should be \$31,454, a reduction of 1,565.00.

The Committee recommends accepting the new revised budget at \$3,775,286.60.

**Motion
#6**

H. Lundrigan / Francis

Be it resolved that the committee accepts the new revised budget at \$3,775,286.60.

Motion Carried Unanimously

Heritage II

With the upgrades to the Heritage II building nearly completed, there is a need to have the cupboards replaced in the kitchen and the main floor. The committee recommends purchasing the new cupboards at the approximate cost of \$7,000.00.

**Motion
#7**

H. Lundrigan / Foote

Be it resolved that new cupboards be purchased for approx cost of \$7,000.00.

Motion Carried Unanimously

Soccer Building Doors and Windows

The Committee concurs with the Public Works Committee to have the doors and windows replaced at the soccer building.

The Committee recommends purchasing new doors and windows for the soccer building as part of the upgrades scheduled for 2022. This additional cost will be in the range of \$12,000.

**Motion
#8**

H. Lundrigan / Francis

Be it resolved that we purchase new doors and windows as part of the upgrades for the soccer building, approx cost \$12,000.00

Motion Carried Unanimously

Guard Rail and Posts

The Committee concurs with the need to have structurally sound guard railing and recommends the purchase of necessary materials to have the guard rail and posts replaced from the area of the former Appleby's supermarket to Paul's Turn near the residence of Mr. Boyd Smith.

**Motion
#9**

H. Lundrigan / Isaacs

Be it resolved that we obtain prices from two suppliers and replace the guard rail and posts in Applebys Supermarket to Paul's Turn location.

Motion Carried Unanimously

Water and Sewer Materials.

The Committee concurs that there should be savings for the Town by carrying an inventory of water and sewer materials. The Committee recommends buying up to \$25,000.00 necessary inventory materials for water and sewer.

**Motion
#10**

H. Lundrigan / Isaacs

Be it resolved that we purchase up to \$25,000.00 necessary inventory materials for Water and Sewer to have on hand.

Motion Carried Unanimously

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Residential

Application #Mar2022-02 – Ella Appleby – Construct residential garage at 6 Ropewalk Lane Road – All in order.

**Motion
#11**

Foote/H. Lundrigan

Mayor Lundrigan left Chamber, to allow Deputy Mayor H. Lundrigan assume chair of the meeting. After motion was completed, Mayor Lundrigan returned to chair remainder meeting.

Motion Carried Unanimously.

Application #Mar2022-03—WW Builders – Construct residential property at 3 Shalloway Drive – All in order.

**Motion
#12**

H. Lundrigan / Isaacs

Motion Carried Unanimously.

CORRESPONDENCE

Review

From	Regarding	Action
1. Sandra Burke	Wage increase for Animal Control	Referred to Finance.
2. Marystown Minor Hockey Association	Monetary Donation	Motion #12: Donation to Marystown Minor Hockey; \$100.00.
3. True Blue	Child Abuse Prevention Month (April 2022)	Rescheduled to October to join with other provinces. To be discussed further.
4. Canadian Transplant Association	Proclamation National Organ and Tissue Donor Awareness Week	Motion #13: Proclamation.
5. Kids Help Phone	Monetary Donation	Motion #14: Donation of \$100.00.

**Motion
#12**

H. Lundrigan/Foote

Be it resolved The Town of Burin will make a donation to the Marystown Minor Hockey Association for the amount of \$100.00 for two advertisements.

Motion Carried Unanimously

**Motion
#13**

Foote / Isaacs

Be it resolved Mayor Lundrigan declare April 24 – 30th, 2022 to be Organ and Tissue Donor Awareness Week.

Motion Carried Unanimously

**Motion
#14**

H. Lundrigan / Isaacs

Be it resolved The Town of Burin will make a donation to the Kids help phone for \$100.00.

Motion Carried Unanimously

INVOICES

Attached as Appendix “A”
(#047065 - #047104)

**Motion
#15**

Foote / Farwell

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously

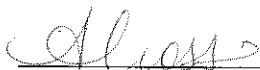
MOTION OF ADJOURNMENT

**Motion
#16**

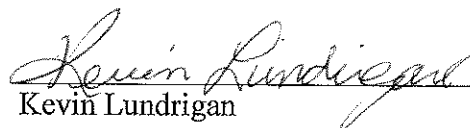
Farwell / H. Lundrigan

Be it resolved that the meeting adjourned at 5:39 p.m.

Motion Carried Unanimously



Amy Cross
Town Clerk



Kevin Lundrigan
Mayor