

April 18, 2023

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:05 p.m.

Members Present:	Mayor	Kevin Lundrigan
	Councillor	Mary Myles
	Councillor	Betty Francis
	Councillor	Shane Foote
	Councillor	Rhonda Isaacs
	Councillor	Everett Farwell (via telephone)

Also Present:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Joanne Jackman

Regrets:	Deputy Mayor	Howard Lundrigan
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APPROVAL OF AGENDA

The following item was added to the agenda for discussion:

Permit Applications:

1. Application # Apr2023-02 – Mario Walsh – Construction of 40 x 60 Building at Step – A-Side Crescent in the Burin Business Park.

Motion	Foote / Myles
#1	Be it resolved that the agenda of April 18, 2023, with noted addition, be adopted as circulated.

Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion	Francis / Myles
#2	Be it resolved that minutes of a regular meeting March 21, 2023 be adopted as circulated.

Motion Carried Unanimously.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update of items actioned from the last meeting held on March 21, 2023 as follows:

Resident – Union Road

A new no parking sign has been erected in the turnaround off of Brushett's Road. Vehicles parking in the turnaround will be towed.

Mr. Barry Lake – MMR Powder Coating

One resident voiced concerns over a business starting on Evergreen Crescent. As a result, an additional letter went out to homes in the area about the Discretionary Notice. The proposed business owner responded to the concerns that no outdoor sandblasting would be done. Referred to Planning and Development.

Black Duck Cove Playground

Due to the dangers associated with the rocks and guard railing that are encroaching on the land belonging to the playground, it will be closed until further notice.

Main Office Upgrades

Tender has closed with four contractors showing interest. The details of the tender will be discussed in the Public Works Committee Report. Work will commence April 24, 2023.

COMMITTEE REPORTS

Planning & Development Committee

Councillor Isaacs advised that the Planning & Development Committee met on April 10, 2023 and presented the following recommendations:

Brushett's Lane

The Committee was advised that as a result of a concern brought forward by a resident of Union Road at the last meeting of Council; a “no parking, vehicles will be towed at owner's expense” sign was installed to help eliminate parking next to their home in the Town turn around on Brushett's Road. There has been no parking in the turn around since. No further action is required at this time.

MMR Powder Coating

The Committee discussed in length the application for a new business submitted by Barry Lake of 44 Evergreen Crescent. In addition to the discretionary notice, a letter was sent to all residents

in the immediate area with a deadline date of April 14, 2023. No additional concerns were brought forward to staff. The Town Manager forwarded an email to the applicant and he has provided an acceptable solution regarding the sandblasting aspect of his business.

Motion #3 **Isaacs / Myles**
Be it resolved that Application # APR2023-01 to operate MMR Powdercoating at 44 Evergreen Crescent be approved “in principle” subject to approval of applicable government departments and Council’s regulations & stipulations.

Motion Carried Unanimously.

Burin Peninsula Childcare Centre

The Committee reviewed an application for a new proposed not-for-profit childcare centre at the former Berney Memorial High School building. The Committee recommends approval of the application.

Motion #4 **Isaacs / Foote**
Be it resolved that Application #APR2023-02, under the sponsorship of Grieg NL, to operate the Burin Peninsula Childcare Centre at 104 Main Street be approved “in principle” subject to approval of applicable government departments and Council’s regulations & stipulations.

Motion Carried Unanimously.

Recreation Committee

Councillor Isaacs, Chairperson, advised that the Recreation Committee met on April 10, 2023 and provided the following recommendations:

Recreation Commission

The Committee was informed that efforts to reactivate the Recreation Commission were unsuccessful due to lack of interest.

Black Duck Cove Playground

Due to safety concerns caused by the encroachment on the Black Duck Cove Playground by the property owner of 23 Keel Street, the Committee recommends that the Black Duck Cove Playground be closed until further notice and the appropriate signage be posted.

Motion **Isaacs / Myles**
#5 Be it resolved that due to safety concerns resulting from the encroachment on the Black Duck Cove Playground by the property owner at 23 Keel Street, the playground be closed until further notice and the appropriate signage be posted.

Motion Carried Unanimously.

Public Works Committee

Councillor Foote, Chairperson, advised that the Public Works Committee met on April 11, 2023 and presented the following recommendations:

Southside Road Culvert Replacement

The Committee was advised that staff met on site with Innovative Engineering to review the situation with the culvert replacement on Southside Road in Port Au Bras. The job will require the installation of an arch 20 meter culvert, headwall, a temporary by-pass, and asphalt repairs, the Committee refers to the Finance Committee for review. The Committee recommends engaging Innovative Engineering to do the engineering work and estimate for funding.

Motion **Foote / Isaacs**
#6 Be it resolved that the Burin Town Council engage the services of Innovative Engineering to do the engineering work and an estimate for funding for the culvert replacement on Southside Road in Port au Bras.

Motion Carried Unanimously.

Burin Business Park

The Committee was advised that work continues with the construction of the road and installation of water and sewer services on Sugarloaf Crescent. Cost for materials needed will be forwarded to the Finance Committee for approval.

Town Office Maintenance

The Town received four quotes for the labour of the upgrades to the Town Hall. Maximum Roofing and Exterior Renovation was the lowest bid. Referred to the Finance Committee.

Soccer Field

Public Works Director Troy and the Burin Minor Soccer Association President will meet on location to discuss repairs to the soccer field as soon as the snow melts on the field.

JCP Applications

Application intake for 2023 has not commenced yet this year.

Hollett Building

The Committee was advised that electrical work was nearly completed on the Hollett Building. Once inspected, the next step will be for the installation of insulation and vapor barrier. This will happen during the Job Creation Partnership Project.

Finance Committee

Councillor Francis advised that the Finance Committee met on April 11, 2023 and presented the following recommendations:

Southside Road Culvert

The Committee concurs that the culvert should be replaced at Southside Road, the Committee recommends applying to the Building Canada Fund (formerly the Gas Tax Fund) to obtain the necessary funding for the project.

Motion #7	Francis / Isaacs Be it resolved that the Town of Burin apply to the Building Canada Fund to obtain the necessary funding to complete the Southside Road Culvert Replacement Project.
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Motion Carried Unanimously.

The Committee recommends that Mayor Kevin Lundrigan and Town Manager Leo Hartson will be signing authorities for the application.

Motion #8	Francis / Isaacs Be it resolved that Mayor Kevin Lundrigan and Town Manager, Leo Hartson, be the signing authorities for the application to the Building Canada Fund for the Southside Road Culvert Replacement Project.
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Motion Carried Unanimously.

Burin Business Park

Work continues on the expansion of the Burin Business Park. Continuation of the Water and Sewer Servicing for the expansion will cost \$24,031.98 plus HST of \$3,604.80 for a total of \$27,636.78.

Motion #9 **Francis / Isaacs**
Be it resolved that the Town of Burin continue with water and sewer servicing expansion at Burin Business Park at a total cost of \$27,636.78, tax included, with funding to be utilized from the Burin Business Park Bank Account.

Motion Carried Unanimously.

Town Hall Upgrades

The Committee reviewed the four tenders that were submitted for the Town Hall exterior upgrades. The Committee recommends awarding the contract to the lowest bidder, Maximum Roofing and Exterior Renovations Inc., at a price of \$34,900 plus HST of \$5,234 for a total cost of \$40,135.00.

Motion #10 **Francis / Isaacs**
Be it resolved that the tender for exterior renovations and upgrades to the Town Hall building be awarded to Maximum Roofing & Exterior Renovations Inc. at a total cost of \$40,135.00, tax included.

Motion Carried Unanimously.

Burin Folk Arts Council

The Committee reviewed a request for financial support of the 38th Annual Burin Folk Arts Festival. The Committee recommends financial support in the amount of \$300.00.

Motion #11 **Francis / Isaacs**
Be it resolved that the Town of Burin contribute \$300.00 toward the 38th Annual Burin Peninsula Festival of Folk Song and Dance.

Motion Carried Unanimously.

Legendary Coasts of Eastern NL Membership

The Committee was advised that staff signed the Town up for membership in the Legendary Coasts of Eastern NL at an annual cost of \$100.

Motion #12 **Francis / Isaacs**
Be it resolved that the Town of Burin purchase a membership in the Legendary Coasts of Eastern NL at an annual cost of \$100.00.

Motion Carried Unanimously.

Municipal Symposium

The Municipal Symposium will take place from May 4 to May 6, 2023 in Gander, NL. Three people maximum can attend. The Committee recommends that up to three members attend the Symposium.

Motion #13 Francis / Isaacs
 Be it resolved that the Mayor, Town Manager and one Councillor attend the Municipal Symposium in Gander from May 4-6, 2023.

Motion Carried Unanimously.

PERMIT APPLICATIONS

The Town Manager recommended the following permit application for approval:

Application #APR2023-03 – Mario Walsh Mechanical Services Ltd. – Construct a 40x60 storage building at 1 Step-A-Side Crescent, Burin Business Park.

Motion #14 Foote / Isaacs
 Be it resolved that Application #APR2023-03 from Mario Walsh Mechanical Services Ltd. to construct a 40x60 storage building at 1 Step-A-Side Crescent (Burin Business Park) be approved subject to Council’s regulations & stipulations.

Motion Carried Unanimously.

CORRESPONDENCE

DISCUSSION		
From	Regarding	Action
1. Chamber of Commerce	Opportunity Placentia Bay Conference - Sponsorship	Councillor Francis advised that she would be interested in attending.

Motion #15 Foote / Isaacs
 Be it resolved that Councillor Francis attend the Opportunity Placentia Bay Conference on behalf of the Town, April 23-25, 2023.

Motion Carried Unanimously.

2. Food First NL	Invitation to Community Meeting – April 20, 2023.	Council will advise staff if they would like to attend.
3. Town of New-Wes-Valley	Seeking support to petition MNL regarding volunteer fire departments.	Council agreed to sign the letter in support of volunteer fire departments. (Motion)

Motion #16 Francis / Myles
 Be it resolved that the Town of Burin sign a letter supporting a petition to Municipalities NL to advocate on behalf of volunteer fire departments who are performing non-traditional duties.

Motion Carried Unanimously.

4. Fondation Emergence	International Day Against Homophobia & Transphobia. (Proclamation)	Council agreed to order a flag and sign the proclamation. (Motion)
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Motion #17 Foote / Myles
 Be it resolved that the Town of Burin purchase a flag in support of International Day Against Homophobia and Transphobia.

Motion Carried Unanimously.

Motion #18 Myles / Isaacs
 Be it resolved that the Town of Burin proclaim May 17, 2023 as International Day Against Homophobia and Transphobia.

Motion Carried Unanimously.

5. Randy DeGruchy	Discretionary Notice – Evergreen Crescent.	Discussed in Planning & Development Committee.
6. Burin Folk Arts Council Corp.	Requesting financial support of annual festival.	Discussed in Finance Committee.
REVIEW		
1. Dept. of Tourism, Culture, Arts & Recreation	Copy of letter to Burin Pen. Health Care Foundation re approval of Active Healthy Living Grant.	Information.
2. Everwind Fuels	Update on application process.	Information.
3. Municipal Assessment Agency	Update from Board of Directors.	Information.
4. Legendary Coast Eastern NL	Membership Benefits.	Discussed in Finance Committee.

INVOICES

Attached as Appendix “A”
(#47921 - #47979)

**Motion
#19**

Foote / Francis

Be it resolved that Invoices attached as Appendix “A” be paid as presented.

Motion Carried Unanimously.

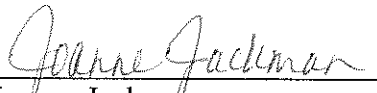
MOTION OF ADJOURNMENT

**Motion
#20**


Foote / Isaacs

Be it resolved that the meeting adjourn at 5:35 p.m.

Motion Carried Unanimously.



Joanne Jackman
Town Clerk



Kevin Lundrigan
Mayor