

July 12, 2022

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:06 p.m.

Members Present:	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Shane Foote
	Councillor	Mary Myles
	Councillor	Everett Farwell
	Councillor	Rhonda Isaacs

Also Present Were:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross
	Director of Recreation	Liam Best

Regrets:	Councillor	Betty Francis
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APPROVAL OF AGENDA

Motion #1	Foote / H. Lundrigan
	Be it resolved that the agenda of a regular meeting July 12, 2022, be adopted as circulated.

Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion #2	H. Lundrigan/ Myles
	Be it resolved that the minutes of a regular meeting June 14, 2022 be adopted as circulated.

Motion Carried Unanimously.

DELEGATIONS OR VISITORS

No Delegations or Visitors.

BUSINESS ARISING OUT OF THE MINUTES

Business arising incorporated into Committee reports.

COMMITTEE REPORTS

Planning and Development Committee

Councillor Isaacs advised that the Planning and Development Committee met on July 4, 2022 and presented the following recommendations:

Fireworks By-Law

The Committee recommends that the fireworks by-law be passed as presented. A permit for fireworks would be required at no cost outside of the dates identified by the Town. A copy of the report is attached.

**Motion
#3**

Isaacs / Myles

Be it resolved that the fireworks by-law be passed as presented. And a permit at no cost is required outside of the dates identified by the Town.

Motion Carried Unanimously.

Penny's Pond Heights

The Committee discussed the lack of action that has taken place from the property owner regarding the final clean-up and removal of the old concrete basement that is a safety issue and eyesore to the neighbourhood. The committee recommends that a clean-up order be issued and if no action by the property owner is taken by August 31, 2022, the Town will proceed with remediation of the land with a cost recovery from the owner.

**Motion
#4**

Isaacs / Myles

Be it resolved that a clean-up order be issued to the property owner in Penny's Pond Heights regarding the final clean-up and removal of old concrete basement that is a safety issue and if no action by the property owner is taken by August 31, 2022, The Town will proceed with remediation of the land with a cost recovery from the owner.

Motion Carried Unanimously.

Welcoming Letters

A discussion was held regarding the Town providing welcoming letters for new doctors and businesses setting up in Burin. Councillor Isaacs will draft a letter to present at next meeting.

Doctor Retention

Some discussion took place regarding the concern over Doctor retention. Further inquiries and discussions are required with the parties invested in Health Care.

Recreation

Councillor Isaacs advised that the Recreation Committee met on July 4, 2022 and presented the following recommendations:

ParticipAction

Councillor Isaacs provided an update on participation in relation to the success of the program for the Town of Burin and the plans for next year. Update: Burin ranked at #6 in the standings, however we were required to rank at a #4 to qualify as a finalist. It was a great effort and we look forward to participating next year. Any organization can apply for the grants for ParticipACTION. Councillor Farwell thanked Councillor Isaacs for her tremendous efforts and hard work promoting this program.

ParticipACTION Promotion

The Committee discussed that Heritage Weekend would be a good time to promote the ParticipACTION program and will discuss the opportunity with members of the board to set up a promotional booth during the weekend. A booth will be set up close to the Bank for Wifi access.

Field Rentals

There has now been a couple of instances where the Softball Field has been rented and the individual/organization renting has voiced concerned over what is expected for the \$250.00. It has also come to the attention that someone contacted the Department of Health regarding the condition of the kitchen at the clubhouse. Discussion should be had if we should limit use of the field facilities to organizations that have a direct connection to groups within the Town of Burin such as Minor Sports, Fire Department, etc. Discussion has happened with the executive regarding keeping the clubhouse in mint condition.

Both the Recreation and Public Works Director should do sporadic inspections to ensure the same.

Council held a brief discussion and concluded there would be no change to how rentals for the field should be handled.

Recreation Director Update

Recreation Director Liam Best provided a brief status on the summer programs. Programs are up and running. Students hired and working out well. Registered softball participants – 144 and, registered soccer participants 251. Ball hockey tournament is scheduled for July 16-17 also, two, one day golf trips are scheduled for July 22 and July 29.

Public Works Committee

Councillor Foote advised that the Public Works Committee met on July 5, 2022 and presented the following recommendations:

Winterland Road – Resident Concern

The Committee discussed a residential concern over water aesthetics on Winterland Road which is causing some of the appliances and countertops in his new home to stain. As the Town does not have the capability to improve physical aesthetics of our water systems, the Public Works Director will consult with Mario Walsh Mechanical Ltd to see if there are any filtering systems in residential properties on the market that could be installed to improve water aesthetics. The anticipated cost of a water treatment plant for the town water supplies is not financially realistic at this time considering the federal government is pushing waste water management.

Motion #5

Farwell / Isaacs

Be it resolved that Mario Walsh Mechanical Ltd. investigate if there are any filtering systems on the market that could be installed in the Big Pond water supply system that could improve the physical aesthetics of that water supply system and help lower the increasing THM's levels and that Mario Walsh Mechanical Ltd. work in conjunction with an appropriate engineering firm, if necessary.

Motion Carried by Councillor Farwell. Seconded by Councillor Isaacs

2 in favor – 3 against; Motion defeated.

Augustus Drive – Fire Flow

The Committee was informed that both the Town Manager and Public Works Director met with the engineering firm regarding the location of the new booster station for Augustus Drive. The engineering firm recommends construction of the building on the left side of the road on Augustus Drive to better service the street. The Committee concurs and recommends the new site be located on the left just past the first turn on Augustus Drive.

**Motion
#7**

Foote/H. Lundrigan

Be it resolved that the new booster station for Augustus Drive be constructed on the left side of the road on Augustus Drive.

Motion Carried Unanimously.

Water and Sewer Order

The Committee was advised that the bulk order for water and sewer materials has been ordered with a savings of approximately \$5000 realized to the Town.

Hurricane Larry Update

The Permit to Alter a body of water has now been received by the Town and Engineers for Hurricane Larry repairs. The engineering firm is now ready to go to tender for the project. The Committee recommends that Edwards and Associates of Marystown, NL proceed to go to tender for the repairs to Burin infrastructure known as the Oldest Colony Trust Boardwalk and the Great Burin Wharf that received heavy damage as a result of Hurricane Larry in September 2021.

**Motion
#6**

Foote/Myles

Be it resolved that Edwards and Associates proceed to go to tender for the repairs to Burin infrastructure known as the Oldest Colony Trust Boardwalk and the Great Burin Wharf.

Motion Carried Unanimously.

Port Au Bras Chlorination Upgrades

The Committee was informed that both the Town Manager and Public Works Director met with Edwards and Associates on site to discuss requirements for upgrading of the Port Au Bras Chlorination and Water Systems. Major tasks will include upgrades to the main chlorine building and booster station internally and externally, construction of security fencing around the chlorine building, installation of new required valves in the main line, installation of proper hatches on the screen wells, and an inspection with necessary upgrades to the intake screen and area.

Hollett’s Dock Cove

Work will be completed prior to meeting by the contractors. Excellent job done by both contractors that worked in the area. Some finishing touches with benches and tables will allow the site to be ready for visitors. A storyboard of Hollett’s Docks’ will be created and ordered in the future.

Soccer Building Upgrades

Upgrades to the Soccer Building are nearing completion. New signage for the building should be here this week. Due to safety concerns, the fence near the grand stands has been replaced and new access stairs were installed. Update: Signs have been received and ready to install.

Big Pond Piping

No movement to report on the replacement of piping inside the Big Pond Chlorination Building. Deferred until new information is available.

Heritage Parking Lot.

It was mentioned that some damage was done to the former Highliner employee parking lot that is owned by the Town. The damage was caused by heavy trucks turning for the Coast Guard project. Staff will continue to monitor.

Finance

Deputy Mayor H. Lundrigan advised that the Finance Committee met on July 5, 2022.

As there are no items for discussion, the meeting was adjourned.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Commerical:

Application #Jul2022-01 Lefevre’ Legacy – Operation of Air BnB at 2 Lefevre’s Road
All in order.

**Motion
#8**

H. Lundrigan/Isaacs

Motion Carried Unanimously.

Residential:

Application #Jul2022-02 Thomas Coady – Construction of residential shed at 281 Main Street.
All in Order.

Motion #9 Foote / Isaacs
Motion Carried Unanimously.

CORRESPONDENCE

Discussion

From	Regarding	Action
1. Andrew Warren, Livewire Electric & Construction Ltd.	Land Proposal – Business Park.	Request further detailed business plan.
2. Amanda Dinn, Environmental Health Officer.	Boil Water Advisory – Long Pond.	Concerns on whether or not Town of Burin can use other forms of advisories for boil orders in effect in future. Refer to Public Works.
3. Byron Smith.	Letter re: Audit.	Acknowledged. Motion #10
4. Joan Green, Immigration, Population, Growth & Skills.	Student Summer Employment – Post Secondary Component Agreement.	Acknowledged.
5. Hoopers Construction Development Services Inc.	Land Purchase Request.	Acknowledged. Refer to Planning and Development.
6. Albert Hillier.	Land Purchase Request, Seaview Drive.	Refer to Planning and Development. Will require clarification on the land survey.

7. Randy Keating	Speed Bump Request.	Speed bumps to be ordered for Hillview Heights / Berry Hill.
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**Motion
#10**

Farwell / Foote

Be it resolved that Town of Burin go to Tender for Financial Audit for 2022 Financial Statements.

Motion Carried Unanimously.

CORRESPONDENCE

Review

From	Regarding	Action
1. David Hiscock, Municipal Assessment Agency.	Update on the Municipal Assessment Agency.	Acknowledged.
2. Jackie Fewer, Memorial University.	2022 Eastern Stream Resident Workshop.	Acknowledged.
3. Bernard Pike, MADD.	Certificate of Appreciation.	Acknowledged.
4. Audrey Pike, Royal Canadian Legion.	Thank you.	Acknowledged.

INVOICES

Attached as Appendix “A”
(#047238 - #47339)

Motion
#11

Foote / Isaacs

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously.

NEW BUSINESS

Resident Request – Three Way Stop

Town of Burin received a written request from a resident requesting a Three way stop at Hillview Heights, Berry Hill and Augustus Drive intersection.

Motion
#12

Foote / Farwell

Be it resolved that a three way stop be installed at the intersection of Hillview Heights, Berry Hill and Augustus Drive Intersection.

Motion Carried Unanimously.

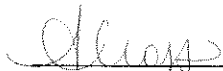
MOTION OF ADJOURNMENT

Motion
#13

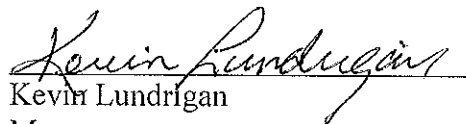
H.Lundrigan/Foote

Be it resolved that the meeting adjourned at 6:52 p.m.

Motion Carried Unanimously.



Amy Cross
Town Clerk



Kevin Lundrigan
Mayor