

July 18, 2023

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:10 p.m.

Members Present: Mayor Kevin Lundrigan
Deputy Mayor Howard Lundrigan
Councillor Everett Farwell
Councillor Mary Myles
Councillor Shane Foote
Councillor Betty Francis (arrived 5:15 p.m.)

Also Present Were: Town Manager Leo Hartson
Director of Public Works Troy Hollett
Town Clerk Joanne Jackman
Recreation Director Ryley Warren

Regrets: Councillor Rhonda Isaacs

APPROVAL OF AGENDA

Motion #1 H. Lundrigan / Myles
Be it resolved that the agenda of July 18, 2023 be adopted as circulated.

Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion #2 Foote / H. Lundrigan
Be it resolved that minutes of a regular meeting held on June 27, 2023 be adopted as circulated.

Motion Carried Unanimously.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update of items actioned since the last Council meeting held on June 27, 2023:

Job Creation Partnership

Work continues on the JCP with the installation of insulation and vapour barrier along with the floor being painted at the Hollett and Hollett & Sons Building. The building will be completed through another source of funding.

Meeting with MP Churence Rogers

A meeting with MP Churence Rogers regarding divestiture of the former Search and Rescue Wharf in Burin is scheduled for Thursday, July 27, 2023 at 10:00 a.m. in the Council Chamber.

Big Pond

The date in which Pennecon advised that SCADA and commissioning would be completed has passed. Pennecon was working on it last week, however, due to SCADA and flow meter issues, it cannot be completed at this time.

TD Days

The TD Trees Day event is scheduled to take place on September 16, 2023 from 9:00 a.m. – 12:00 p.m. All Councillors are encouraged to attend. TD Bank and the Burin 50+ Club will participate to plant 173 new trees. The Town of Burin was successful in obtaining a \$5000 grant to go towards the cost of the project.

Provincial Roads

Since the last meeting, another email was sent to MHA Paul Pike after no work was completed since meeting with the Minister of Transportation and Infrastructure. Mayor Lundrigan phoned MHA Paul Pike and was advised that he would look into it further.

The Town Manager updated that under the direction of the Deputy Minister of the Dept. of Transportation & Infrastructure, asphalt repairs got underway in Burin today. Councillor Farwell stated that while he appreciates the efforts of all involved, he feels it is not enough.

Planning & Development Committee

Councillor Farwell advised that the Planning & Development Committee met on July 11, 2023 and provided the following update:

Delegation to Confederation Building

The Committee was advised that Mayor Kevin Lundrigan and Town Manager Leo Hartson joined Burin-Grand Bank MHA Paul Pike and met with the new Minister of Transportation and Infrastructure, the Honourable John Abbott, in his Department on Thursday, June 29, 2023.

Issues of priority were identified as the need for road and surface replacement from the Scrape to and including the Path End Intersection, Roads throughout Port Au Bras remaining as priority number one for the 2024 season and the lack of work being done in the town by members of the local Department of Transportation and Infrastructure. Other issues included the high cost of building an extension for the fire hall while following government rules and regulations. We explained to them that our Department provides protection to three other communities in

addition to Burin. As such, the Town Manager is to put forward a formal proposal requesting an increase in the government share of funding.

Cell Tower

The Committee was advised that construction is completed by Bell and, pending delivery times of the necessary fibre, the cell tower on Union Road should be operational by the end of the month.

Burin Peninsula Folk Festival

All feedback indicates that the folk festival held at the Oldest Colony Trust was a huge success and a commitment was made to return again in 2024.

Recreation Committee

Councillor Myles advised that the Recreation Committee met on July 11, 2023 where a report from the Recreation Director was circulated to the Committee. Registration numbers are high in both the soccer and softball programs and events such as a Play on Ball Hockey Tournament, a day at Grande Meadows Golf Course and a Basketball Camp Day are being planned.

Mayor Lundrigan welcomed the new Recreation Director, Ryley Warren, to the meeting. Ryley thanked Council for the opportunity to serve as Recreation Director this season and provided a verbal report regarding the summer recreation program and upcoming events.

Public Works Committee

Councillor Foote, Chairperson, advised that the Public Works Committee met on July 11, 2023 and presented the following recommendations:

Asphalt Repairs

The Committee reviewed three quotes for asphalt repairs for municipal roads.

The three quotes were received as follows:

1. Provincial Paving \$36,800 plus HST of \$5,520 for a total of **\$42,320.00**
2. Hooper's Construction Inc. \$30,000 plus HST of \$4,500 for a total of **\$34, 500.00**
3. H&M Paving Limited \$25,000.00 plus HST of \$3,750 for Total of **\$28,750.00.**

The Committee refers to Finance the lowest bidder of H & M Paving Limited for approval.

Councillor Farwell referred to an email the Town Manager, Councillor Isaacs & himself received from Hooper's Construction Inc. outlining concerns regarding the credentials of the lowest

bidder, H & M Paving Ltd. After a lengthy discussion, Council agreed that the Public Works Director and staff investigate the concerns. A copy of the email has been forwarded to the Public Works Committee and no additional paving work will be done until all issues and concerns have been addressed.

Speed Bumps

The demand for speed bumps is increasing. Concerns were raised over vehicle speed on Southside Road in Port Au Bras, Union Road, Hillview Heights, Berryhill Drive and Augustus Drive, Greenhill Crescent and others. It was noted to install speed bumps in the area of the cross walk in Heritage Square and the playground in Black Duck Cove.

The Director of Public Works updated that approximately half of the requested speed bumps have been installed and we are waiting on the remaining bumps and signs to arrive.

Councillor Farwell brought forward a serious resident concern regarding speeding on Main Street in the area of Exhibition Hall and whether a speed bump should be placed in that area as well. This concern is forwarded to the Public Works Committee for further discussion.

Augustus Drive Booster Station

The Committee was advised that the Town was successful in obtaining funding for Augustus Drive Booster Pump in the amount of \$242,327.00. Total Project cost is \$296, 914 with a 10% requirement from the Town of Burin at \$26,925.00.

The Committee recommends the acceptance of the funding of \$242,327.00 for the Augustus Drive Booster Station.

**Motion
#3**

Foote / H. Lundrigan

Be it resolved that we, the Ultimate Recipient Town of Burin, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated the 29th day of July, 2023, Project No. 17-GI-24-00045 - Augustus Drive Booster Station, with a total project value of \$296,914. Council agrees to provide the Ultimate Recipient share value of \$26,925 in funding for this project and authorizes the Mayor and Town Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Burin.

Motion Carried Unanimously.

The Town Manager advised that he has written the property owner of the land twice in which the booster station is to be located regarding the land purchase. The Committee recommends contacting the property owner one more time, if there is no decision within thirty days of the date of the letter, expropriation action will commence.

**Motion
#4**

Foote / H. Lundrigan

Be it resolved that the Town of Burin send a letter to the owner of the land in which the Augustus Drive booster station is to be located regarding an offer of land purchase. If no decision is made within thirty days of the date of the letter, expropriation action will commence.

Motion Carried Unanimously.

Big Pond Commissioning

Pennecon was on site last week to connect the SCADA system, however, there is a delay due to a problem with a flow meter pump.

Burin Business Park

With the present workload of the Public Works staff, having time to get to do work at the Burin Business Park is near impossible. The Committee recommends going to tender for the completion of the work to install the remaining pipe and installation of a hydrant for this portion of the project.

**Motion
#5**

Foote / H. Lundrigan

Be it resolved that due to staffing constraints, the Town of Burin go to tender for the completion of the work to install the remaining pipe and hydrant at Burin Business Park.

Motion Carried Unanimously.

Mailboxes

Discussion was held regarding the grounds around Canada Post mailboxes. Council would be responsible for the road shoulder only for mailboxes located on municipal roads. Public Works have fixed the potholes near the entrance of the mailbox at Sheen's Hill.

Bamboos

Some concerns were raised over bamboos along municipal roads. The Public Works Director informed that some of the bamboos have been cut and it is on the schedule for next week.

Main Street Waterline

With the amount of leaks that are happening on the waterline near the hospital, the Committee had discussion regarding this issue again. It was noted that the waterline has been designated as the number one priority for municipal capital works for the fall of 2023 Application intake. The Town Manager advised that Innovative NL can do the preliminary engineering work to complete the Municipal Capital Works Application at a cost of \$950.00 + tax.

Motion #6 **Footte / H. Lundrigan**
Be it resolved that the Town of Burin engage the services of Innovative NL to do the necessary preliminary engineering work required to complete the Municipal Capital Works Application for the Main Street waterline for the 2023 Application Intake.

Motion Carried Unanimously.

Building Renovations

Some concerns were raised over the period of time that it is taking to complete the renovations on the building. The Public Works Director will speak to the Contractor.

Tidal Wave

The panels on the Tidal Wave Memorial have faded and need replacement. Staff will seek out the information that was on the panels and have them replaced.

Finance Committee

Councillor Francis advised that the Finance Committee met on July 11, 2023 and presented the following recommendations:

Augustus Drive Booster Station

The Committee recommends approval for the 10% requirement for the Municipal share of financing of this project valued at \$26,925.00.

Motion #7 **Francis / Myles**
Be it resolved that we, the Ultimate Recipient Town of Burin, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 29th day of July, 2023, Project No. 17-GI-24-00045 Augustus Drive Booster Station, with a total project value of \$296,914. Council agrees to provide the Ultimate Recipient share value of \$26,925 in funding for this project and authorizes the Mayor and Town Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Burin.

Motion Carried Unanimously.

The Committee recommends an offer of \$10,000.00 for the piece of land that the booster station is to be located.

Motion #8 **Francis / H. Lundrigan**
Be it resolved that the Town of Burin present an offer of \$10,000 to the owner of the land that the Augustus Drive Booster Station is to be located.

Motion Carried Unanimously.

Write Offs

The Committee recommends approval to write off the list of tax accounts as presented.

Motion #9 **Francis / Foote**
Be it resolved that a list of tax accounts be written off as presented.

Motion Carried Unanimously.

Tax Sale Auction

A property tax sale auction took place on Wednesday July 5, 2023 where two of the three properties were sold. As per Section 145, Chapter 24 of the NL Municipalities Act a new auction was scheduled for Monday, July 17, 2023 at 11:00 a.m. and the remaining property located at 330 Main Street was sold. The next auction will take place on September 5, 2023.

Asphalt Repairs

The Finance Committee recommends that the Town accept the quote from H&M Paving Ltd. for asphalt repairs for municipal roads at a cost of \$25,000.00 + HST of \$3,750.00, for a total of \$28,750.00 provided that all regulations are in place and concerns have been addressed.

Motion #10 **H. Lundrigan / Francis**
Be it resolved that the Town of Burin Town accept a quote from H&M Paving Ltd. for asphalt repairs for municipal roads at a cost of \$25,000 + HST of \$3,750.00, for a total of \$28,750., provided that all regulations are in place and any concerns have been addressed.

Motion Carried Unanimously.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit application:

Application #JULY2023-01 – Construction of a 24x20 shed at 1Topsail Road

Motion #11 **H. Lundrigan / Myles**
Be it resolved that Application #JULY2023-01 to construct a 24x20 shed at 1 Topsail Road be approved subject to Council’s regulations & stipulations.

Motion Carried Unanimously.

CORRESPONDENCE

DISCUSSION		
1. Dept. of Environment & Climate Change	Permission for installation of culvert – Southside Road.	Tender published today, deadline August 1, 2023.
2. Dept of Transportation & Infrastructure	Notification of Project Approval – Augustus Drive Booster Pump	Information.
3. Everwind Fuels	Final stage of crown land process.	Information.
4. Dept. of Municipal & Provincial Affairs	2023 Municipal Long Service Awards – Elected Officials.	Application submitted for former Councillor Riggs – 12 years of service.

INVOICES

Attached as Appendix “A”
(#048145 - #048176)

**Motion
#12**

Foote / Myles

Be it resolved that Invoices attached as Appendix “A” be paid as presented.

Motion Carried Unanimously.


MOTION OF ADJOURNMENT

**Motion
#13**

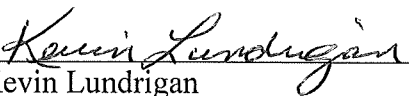
H. Lundrigan / Myles

Be it resolved that the regular meeting adjourn at 6:05 p.m.

Motion Carried Unanimously.



Joanne Jackman
Town Clerk



Kevin Lundrigan
Mayor