

# **Town of Burin – Regular Public Meeting – March 4, 2026**

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**March 4, 2026**

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Kevin Lundrigan at 6:00 pm.

**Members Present:** Mayor Kevin Lundrigan  
Deputy Mayor Howard Lundrigan  
Councillor Shane Foote  
Councillor Karen Inkpen  
Councillor Rhonda Isaacs  
Councillor Alison Kavanaugh  
Councillor Justin Noseworthy

**Also Present Were:** Town Manager Leo Hartson  
Director of Public Works Troy Hollett  
Town Clerk Sheena Jones

**Delegations/Visitors:** Brian Mullett, Resident of Pike’s Lane

## **ADOPTION OF THE AGENDA**

*Adoption of the Agenda – March 4, 2026*

### **Motion #202603-025**

**Moved by:** Councillor Isaacs  
**Seconded by:** Councillor Inkpen

Be it resolved that the agenda of the March 4, 2026 regular public meeting be adopted as circulated.

**Motion Carried Unanimously.**

## **ADOPTION OF THE MINUTES**

*Adoption of Minutes of Regular Public Meeting – February 11, 2026*

### **Motion # 202603-026**

**Moved by:** Councillor Foote  
**Seconded by:** Councillor Isaacs

Be it resolved that the minutes of a regular public meeting held February 11, 2026 be adopted as circulated.

**Motion Carried Unanimously.**

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## **DELEGATIONS OR VISITORS**

### **Resident of Pike’s Lane – Snow Clearing**

A resident of Pike’s Lane requested to attend the meeting to discuss Council’s recent decision to suspend snow clearing services on privately owned roads that do not meet Councils Roads Standard Policy effective January 15, 2026.

Mr. Brian Mullett provided a hard copy to Council and offered another presentation outlining his concerns and requesting that Council reconsider their decision.

Council thanked Mr. Mullett for his presentation. He was excused from the meeting at 6:20 p.m.

Council has unanimously agreed that that since no new information was presented, they uphold with their decision to suspend snow clearing of Pikes Lane. A letter stating such will be sent to Mr. Mullett.

## **BUSINESS ARISING OUT OF THE MINUTES**

The Town Manager provided an update on items actioned since the last regular meeting of February 11, 2026:

- **Residential Request for Streetlight** – Public Works visited the site where a resident inquired about the town taking over a streetlight. As there are three light poles adjacent to each other on the same side of the road, the area is deemed sufficiently lit. Removing the light would only bring the area up to the towns lighting practice. Staff does not recommend taking over the cost of the light in this area.

## **COMMITTEE REPORTS**

### ***Public Works Committee***

Councillor Foote, Chairperson, advised that the Public Works Committee met on February 24, 2026 and presented the following recommendations:

- **Mini Split – Bank of Nova Scotia Museum** – The mini-split at the Bank of Nova Scotia Museum is no longer working or feasible to fix. A new unit is required to be installed to keep the furnace oil bill as low as possible. The Committee refers to the Finance Committee for review and consideration.

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- **2009 Chevrolet Truck** – Council discussed fixing the turbo charge on the 2009 Chevrolet Truck, this diagnosis has not been confirmed. Council will postpone the decision until a proper diagnosis has been made.
- **2013 Chevrolet Truck** – The 2013 3500 Chevrolet Series Truck was recently inspected. The cost of parts and inspection came in at a cost of \$5655.22 plus HST of \$848.32 for a total of \$6503.54. Referred to the Finance Committee for approval.

### ***Finance Committee***

Deputy Mayor Lundrigan, Chairperson, advised that the Finance Committee met on February 24, 2026 and presented the following recommendations:

- **Public Works Requests**
  - **Bank of Nova Scotia Museum Mini-Split** - The committee concurs with the request for a new mini-split for the Bank of Nova Scotia Museum at a cost of \$6000 HST included.

### **Motion #202603-27**

**Moved by:** Deputy Mayor Lundrigan

**Seconded by:** Councillor Issacs

Be it resolved that the Town of Burin purchase a new mini-split for the Bank of Nova Scotia Museum at a cost of \$6000 HST included.

**Motion Carried Unanimously.**

- **2013 Chevrolet 3500 Truck** - The Committee concurs with the request to accept the costs associated with the 2013 Chevrolet 3500 Truck inspection at a cost of \$6503.54 HST included.

### **Motion #202603-28**

**Moved by:** Deputy Mayor Lundrigan

**Seconded by:** Councillor Isaacs

Be it resolved that the Town of Burin accept the costs associated with the 2013 Chevrolet 3500 Truck inspection at a cost of \$6503.54 HST included.

**Motion Carried Unanimously.**

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- **Finance Support Request** – The committee reviewed a request for sponsorship for the 41<sup>st</sup> Annual Burin Peninsula Festival of Folk Song and Dance. The Committee recommends financial support in the amount of \$300.00.

### **Motion #202603-29**

**Moved by:** Deputy Mayor Lundrigan  
**Seconded by:** Councillor Noseworthy

Be it resolved the town sponsor the 41<sup>st</sup> Annual Burin Peninsula Festival of Folk Song and Dance in the amount of \$300.00.

**Motion Carried Unanimously.**

- **2026 Municipal Budget Submission Form** – No material deficiencies were identified in the budget as presented, as noted in the letter received from the Department of Municipal and Community Affairs.
- **Invoices** - The following lists of payments were reviewed and presented for Council approval:

Appendix “A” - Cheque #051242 - #051259 – Totalling **\$45,597.30**.

### **Motion #202603-030**

**Moved by:** Deputy Mayor Lundrigan  
**Seconded by:** Councillor Isaacs

Be it resolved that the Town of Burin approve to pay Invoices as attached as Appendix “A”, in the amount of \$43,597.30.

**Motion Carried Unanimously.**

## **STAFF REPORTS**

- **By-Laws** - Staff are undertaking a review and revision of the Towns by-laws. Two of the revised by-laws were completed for review at this time.
  - **Tax Collection By-Law**- Council reviewed and discussed the new Tax Collection By-Law. This by-law was recommended by The Department of Municipal Affairs.

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### Motion #202603-031

**Moved by:** Deputy Mayor Lundrigan  
**Seconded by:** Councillor Noseworthy

Be it resolved that the Town of Burin adopt the Tax Collection By-Law.

**Motion Carried Unanimously.**

- **Rules and Procedure By-Law** – Council has reviewed the Rules and Procedure By-law and adapts it with the slight changes that were made.

### Motion #202603-032

**Moved by:** Councillor Kavanaugh  
**Seconded by:** Councillor Inkpen

Be it resolved that the Town of Burin adopt the Rules of Procedure By-Law.

**Motion Carried Unanimously.**

- **2026 Disclosure Statements** – The Town Clerk requested completion of the annual disclosure statements by Council and Management staff. The completed statements were circulated and reviewed by all in attendance.

### Motion #202603-033

**Moved by:** Deputy Mayor Lundrigan  
**Seconded by:** Councillor Foote

Be it resolved that the Town of Burin accept the 2026 Disclosure Statements of Council and Management staff as presented.

**Motion Carried Unanimously.**

- **Fire Smart Application** – An application was sent for the Provincial Governments Fire Smart program. There was no charge to apply for this program. If approved, the program would fund a third party consultant to work with the Town and include key stakeholders in compiling a safe and management wildfire resiliency plan for the Town of Burin. The funding would be used to compile, form and release a plan of action that would result in approval by government and be publicly presented.
- **Fortune Head Ecological Site-** At the February 11, 2026 Council meeting a resident had requested that the Town write a letter in support of the remediation of the Fortune Head

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Ecological Reserve. A letter was written in support. The resident is requesting the Town also send a letter to our MHA's office as well. The letter, composed since the last Council meeting, will be forwarded to our local MHA's office.

- **Department of Municipal and Community Affairs – Financial and Human Resource Oversight- Role of Council** – A letter from the Minister was reviewed and discussed.

### **CORRESPONDENCE**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
1. Bank of Nova Scotia	Mini Split Quote	Discussed in Finance Committee
2. Burin Pen. Folk Arts Council	Donation - 41 <sup>st</sup> Annual Burin Peninsula Festival of Folk Song and Dance	Discussed in Finance Committee
3. Dept. of Municipal and Community Affairs, Eastern Regional Office	2026 Municipal Budget Submission Form	Discussed in Finance Committee
4. Rene's Auto Body Ltd.	Commercial Inspection – 2013 Chev.	Discussed in Finance Committee
5. Resident	Requesting a letter of support to remediate the Fortune Head Ecological Reserve	Discussed in Staff Reports.
6. Department of Municipal and Community Affairs – Financial and Human Resource Oversight- Role of Council	Letter from the Minister – Role of Council	Discussed in Staff Reports.

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## **NEW BUSINESS**

- **Special Events Committee** – Councillor Kavanaugh brought forward the idea of the Town hosting a Community Town Hall. This event has been introduced in several other municipalities and has had successful outcomes and been very impactful in their communities. Council referred back to the Planning and Development Committee for further discussion.
- **Development Amendment Regulations 8** – Council discussed the request for a Development Amendment Regulation 8 last fall. The amendments were submitted to the Department of Municipal Affairs and Community Affairs December 2, 2025 for review as required under the URPA, and have now been released (March 3, 2026) without requiring any changes. In accordance with the Urban and Rural Planning Act, 2000, the amendments may now be considered by Council for Adoption.

### **Motion #202603-034**

**Moved by:** Deputy Mayor Lundrigan

**Seconded by:** Councillor Foote

Be it resolved that Municipal Plan Amendment No. 4, 2025, and Development Regulations Amendment No. 8, 2025 be adopted.

And Furthermore, Be it resolved that Council appoint John Baird as Commissioner to hold a Public Hearing on March 26, 2026 to consider objections or representation on the amendments in accordance with the Urban and Rural Planning Act, 2000.

**Motion Carried Unanimously.**

- **Eagle Road & Winterland Road-** Councillor Isaacs brought forward the deteriorating condition of the pavement on Eagle Road and Winterland Road. The Town has been receiving complaints from the public that Eagle Road is now deteriorated to the point it's impassable. Public Works will reach out to the Department of Transportation and Infrastructure to discuss a solution. A letter will be sent to our local MHAs office in hopes of a more permanent solution.

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## **MOTION OF ADJOURNMENT**

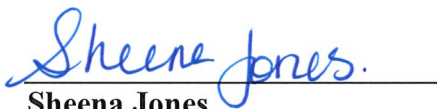
**Motion #202603-035**

**Moved by:** Deputy Mayor Lundrigan

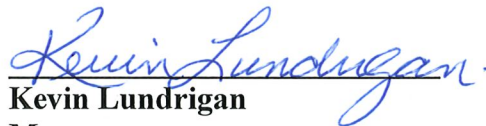
**Seconded by:** Councillor Isaacs

Be is resolved that the regular public meeting adjourn at 6:55 pm.

**Motion Carried Unanimously.**



**Sheena Jones  
Town Clerk**



**Kevin Lundrigan  
Mayor**