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May 3, 2022

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:00 p.m.

Members Present:	Mayor	Kevin Lundrigan
	Councillor	Shane Foote
	Councillor	Rhonda Isaacs
	Councillor	Mary Myles via Video Conference
	Councillor	Everett Farwell via telephone

Also Present Were:	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Amy Cross

Regrets:	Deputy Mayor	Howard Lundrigan
	Councillor	Betty Francis

APPROVAL OF AGENDA

Motion #1	Foote / Isaacs
	Be it resolved that the agenda of a regular meeting May 3, 2022, be adopted as circulated.

Motion Carried Unanimously.

APPROVAL OF MINUTES

Motion #2	Isaacs / Foote
	Be it resolved that the minutes of a regular meeting April 12, 2022 be adopted as circulated.

Motion Carried Unanimously

DELEGATIONS OR VISITORS

Janice Brushett, Thomas Lambert RE: Penny’s Pond Heights

1. Ms Brushett and Mr. Lambert expressed their concerns regarding building debris around the homeowners properties at Penny’s Pond Heights. They have requested the Town of Burin to take a look at the properties and if any further actions can be taken to clean up the properties.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update regarding items discussed at the meeting of April 12, 2022 and prior dates:

Brushett's Road

Work was completed to put a private driveway for a resident who has been parking in the turnaround for many years. Guard Rail will be placed at the end of the turnaround with appropriate signage. Vehicle can be towed at owners expense.

Tree Disposal Site

Work on new Tree Disposal Site at Whale Cove has been completed. First disposal is scheduled for end of May.

COMMITTEE REPORTS

Public Works

Councillor Foote advised that the Public Works Committee met on April 26, 2022 and presented the following recommendations:

Soccer Building Labour Tenders

The Committee opened and reviewed the two tenders submitted for the labour for construction renovations to the Alphonsus Warren Soccer Building. The lowest bid was S & E Property Restoration at a cost of \$24,650.00 plus HST. The Committee refers to Finance for consideration.

Soccer Building Plumbing

The Committee reviewed the price for plumbing upgrades and repairs to the Alphonsus Warren Soccer Building. The Committee refers to the Finance Committee at a cost of \$15,478.00 plus HST from Mario Walsh Mechanical Services Ltd. for material and labour.

Augustus Drive

The Town of Burin has engaged Innovative Engineering to provide engineering service for the new booster pump that will increase pressure to residents of Augustus Drive. Preliminary drawings have been created to be cost out.

Quarry Blast

The Committee has identified the need to have a new blast for materials at its Greenhill Quarry to produce aggregates for Town use. The Committee refers to Finance for review.

Municipal Road Turnarounds

The Committee was advised that some changes were made to remove parking from the turnaround on Brushett's Road. Two new signs will be erected advising no parking between signs, vehicles will be towed. **Update: Completed**

Cellular Towers

Town staff advised the signatures were required on the lease for Penny's Pond to move forward with planning for the installation of a cell phone tower. Staff were advised that if the location was not suitable, the lease would be cancelled. The Committee recommends that Mayor Kevin Lundrigan and Town Manager Leo Hartson sign the lease agreement for the Penny's Pond Road location

Motion
#3

Foote/Isaacs

Be it Resolved that Mayor Kevin Lundrigan and Town Manager Leo Hartson sign the lease agreement for the Penny's Pond Road location, for the installation of a cellular tower.

Motion Carried Unanimously

Recreation

Councillor Isaacs advised that the Recreation Committee met on April 26, 2022 and presented the following recommendations:

Recreation Director

The Committee advised that the position for Recreation Director will be posted for the new season through various venues including Facebook and job banks.

Summer Career Placement Positions

Staff advised the Committee that the Town of Burin was only successful in obtaining two students for soccer and two for the softball programs.

Butler's Sand

Members of the softball executive advised staff that sand was required from Butlers to replace the current sand placed on the mini-diamond last year by mistake. The Committee refers to Finance for review.

Softball Field

Members of the softball executive identified a couple of bad locations on the upper softball field that could be tripping hazards. Public Works will look at the areas of concern while preparing the field for the upcoming season.

Central Park Garbage

An individual made a complaint on social media regarding an item located at the playground at Central Park. The Town Manager has reached out to the individual and advised of protocol if something happens in the future.

Finance

Councillor Foote advised that the Finance Committee met on April 27, 2022 and presented the following recommendations:

Soccer Building Costs

The Committee reviewed in length the escalating costs associated with the renovations and upgrades associated with the Aphonsus Warren Soccer Building that were not budgeted for 2022. The Committee recommends continuing with the upgrades however there will be a need to find savings for this unbudgeted item and future anticipated inflationary expenses.

Motion
#4

Foote/Myles
Be it resolved that renovations will continue with the Alphonsus Warren Soccer Building and it will be required to find savings for the unbudgeted item and future anticipated inflationary expenses.

Motion Carried Unanimously.

Financial Request for Support

The Committee reviewed a financial request for support for a student to attend a SHAD program out of province. Unfortunately, the Committee cannot recommend this request at this time.

Public Works Committee Requests

The Committee concurs with the following requests from Public Works and recommends the following:

Blast: A blast to the value of no more than \$30,000 plus HST. Director of Public Works advised of Quarry has been prepped, 2nd inspection was done May 3, 2022 and Aerial Survey has been done May 3, 2022. Will start next week.

Motion
#5

Foote/Isaacs

Be it resolved that a blast to the value of no more than \$30,000 plus HST be completed.

Motion Carried Unanimously.

Alphonsus Warren Soccer Building: Labour for construction and upgrades in the amount of \$24,650 Plus HST.

Motion
#6

Be it resolved that renovations will continue with the Alphonsus Warren Soccer building at a Labour cost of \$24,650 plus HST.

Motion Carried Unanimously.

Alphonsus Warren Soccer Building: Ven-mar installation and purchase in the amount of \$5,400 plus HST.

Motion
#7

Foote/Isaacs

Be it resolved that a Ven-mar be purchased and installed in the Alphonsus Warren Soccer Building at a cost of \$5,400 plus HST.

Motion Carried Unanimously.

Alphonsus Warren Soccer Building: Plumbing materials and installation of \$15,478.00 plus HST.

Motion
#8

Foote/Myles

Be it resolved that renovations will continue with the Alphonsus Warren Soccer Building and it will be required to find savings for the unbudgeted item and future anticipated inflationary expenses.

Motion Carried by Councillor Foote. Seconded by Councillor Isaacs.

4 in favor – 1 against; Motion Defeated.

Resident Request for Fee Reduction

A tax payer met with Council last meeting to bring forward two concerns.

The first concern was that he was looking for a reduction in fees for garbage collection and water and sewer for a property that he owns on Main Street. The Committee concluded that the Municipalities Act Chapter 24 provides legislation regarding water and sewer taxation. The Burin Peninsula Waste is responsible for the fee structure policies regarding waste collection. The Town of Burin is invoiced monthly and the cost is shared among the Town and taxpayers.

The other issue was about a turnaround being used as an access road which interferes with his parking on Christmas Eve. As there should be no parking in a turnaround, no more discussion on this issue.

Butler’s Sand

With anticipated overages in the cost of the dugouts due to ever increasing costs of lumber, the Committee cannot recommend the cost of purchasing sand from Butler’s at this time.

The Committee recommends rescinding Motion #8 from April 12, 2022 by Isaacs/Foote which states: Be it resolved that sand will be ordered from Butlers for both softball diamonds.

**Motion
#9**

Foote/Myles

Be it resolved that Motion #8 from April 12, 2022 by Isaacs/Foote be rescinded stating sand is to be purchased from Butlers for both softball fields.

Motion Carried Unanimously.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Residential

**Application #May2022-01 - 43 Greenhill Crescent – 10’ x 12’ addition to existing shed.
All in order.**

**Motion
#10**

Isaacs / Myles

Motion Carried Unanimously.

Application #May2022-02 – 70 Winterland Road – 8” x 10” New Shed. Applicant was advised structure must be five feet from boundary, not three feet as per application. Remainder in order.

**Motion
#11**

Isaacs/ Foote

Motion Carried Unanimously.

Application #May2022-03 - 25 Augustus Drive – 20 x 30 Extension to existing 30 x 30 garage. In violation of Condition 1, subsection 2 of the Schedule C in th Town of Burin Development Regulations 2010- 2020.

**Motion
#12**

Isaacs / Foote

Motion Carried Unanimously.

Application #May 2022-04 - Royal Canadian Legion – Construct Community Garden Beds in rear of building at 19 Main Street. All in order.

**Motion
#13**

Isaacs / Myles

Motion Carried Unanimously.

Application #May 2022-05 – 438 Main Street – Construction of 16’ x 20 ‘ Shed. All in order.

**Motion
#14**

Isaacs / Foote

Motion Carried Unanimously.

CORRESPONDENCE

Review

From	Regarding	Action
1. Burin Peninsula Ground Search and Rescue	Thank you for donation.	Acknowledged.
2. Dept. of Transportation & Infrastructure	Cost Adjustments Risks for Budgets and Form 7 and 15 Clarification.	Action. Referred to Town Manager & Public Works Superintendent.

CORRESPONDENCE

Discussion

1. Memorial University	2022 Eastern Stream-Family Medicine Resident Workshop	OCT has been booked. (Motion#15)
2. Burin Peninsula Health Care Foundation	Radiothon	No donation at this time. Town sponsors Golf Tournament \$250.00. Annually.

**Motion
#15**

Foote / Myles

Be it resolved that the Town of Burin sponsor the BBQ for this event as was done previously.

Motion Carried Unanimously.

INVOICES

Attached as Appendix “A”
(#047134 - #047180)

**Motion
#16**

Foote / Isaacs

Be it resolved that the invoices, attached as Appendix “A”, be paid as presented.

Motion Carried Unanimously.

NEW BUSINESS

Holletts Properties

Councillor Farwell received a message from a concerned resident that some of the Hollett properties including Appleby's building are becoming a danger and unsightly. Councillor Farwell expressed the concerns of the resident. At this time the name of the resident was not provided to Council. Council advised Councillor Farwell that some of the concerns have been addressed by the property owner previously and remains to work on the properties.

Burin Sports Hall of Fame

Burin Sports Hall of Fame was a topic that was discussed in the past, and has been brought to current discussions. Two different locations were discussed previously. New business referred to Recreation.

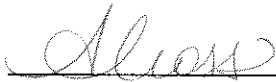
MOTION OF ADJOURNMENT

**Motion
#17**

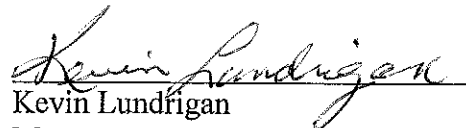
Isaacs/ Myles

Be it resolved that the meeting adjourned at 5:58 p.m.

Motion Carried Unanimously.



Amy Cross
Town Clerk



Kevin Lundrigan
Mayor