

**October 12, 2021**

A special meeting of the Burin Town Council was held on the above date and called to order by Mayor Lundrigan at 5:05 p.m.

<b>Members Present:</b>	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Betty Francis
	Councillor	Everett Farwell
	Councillor-Elect	Shane Foote
	Councillor-Elect	Rhonda Isaacs

<b>Also Present Were:</b>	Town Manager	Leo Hartson
	Director of Public Works	Troy Hollett
	Town Clerk	Joanne Jackman

<b>Regrets:</b>	Councillor	Mary Myles
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At this point the Town Clerk/Returning Officer provided a brief recap of the 2021 Municipal Election and commenced with the Declarations for Mayor and Deputy Mayor and the Swearing of Oath for each Councillor.

***Declaration of Mayor***

The Town Clerk/Returning Officer declared Kevin Lundrigan as Mayor for the Town of Burin.

***Declaration of Deputy Mayor***

The Town Clerk/Returning Officer called three (3) times for nominations for the position of Deputy Mayor.

Councillor Everett Farwell nominated the current Deputy Mayor, Howard Lundrigan. Deputy Mayor Lundrigan accepted the nomination.

Nominations ceased.

The Town Clerk/Returning Officer declared Howard Lundrigan as Deputy Mayor for the Town of Burin.

### **Swearing of Oath**

The following Oath of Office was taken by:

**Mayor:** Kevin Lundrigan

**Deputy Mayor:** Howard Lundrigan

**Councillors:** Everett Farwell  
Shane Foote  
Betty Francis  
Rhonda Isaacs

1. I am fully qualified to hold the office of Mayor / Deputy Mayor / Councillor for the municipality of Burin to which I have been elected/appointed;
2. I have not knowingly contravened the Municipal Elections Act respecting any matter in relation to my election or appointment;
3. I will faithfully, to the best of my ability, perform the duties and responsibilities of my office and will not allow any direct or indirect monetary or other personal or private interest to influence my conduct or affect my public duties;
4. I will disclose any personal direct or indirect monetary interest that I have in a matter before the Council and will not participate in the discussion, or vote on any such matter;
5. I will, if required by law, file an annual Conflict of Interest Disclosure Statement, and;
6. I will, as required by the Municipal Elections Act, file a Campaign Contributions Disclosure Statement within the required time period established by the Act.

Copies of the Oath of Office are attached as **Appendix “A”**.

Mayor Lundrigan and Council exchanged congratulations and a special welcome was extended to Councillor Foote and Councillor Isaacs.

### **Disclosure Statements**

The annual disclosure statements of Council and management staff were circulated and reviewed to satisfaction.

### **Council Committees**

A list of Council Committees, prepared by Mayor Lundrigan and the Deputy Mayor, for the remainder of 2021 and 2022, was circulated and reviewed.

**Motion #1**                      **Farwell / Foote**  
Be it resolved that the Council Committees of the Town of Burin be accepted as presented for the remainder of 2021 and 2022.

Motion Carried Unanimously.

### **Schedule / Time of Council Meetings**

Mayor Lundrigan explained that Council meetings are currently held on Tuesdays at 5:00 p.m. Council agreed to continue on the current schedule on a three week rotation. The next regular meeting will be held on Tuesday, November 9, 2021 at 5:00 p.m.

**Motion #2**                    **H. Lundrigan / Farwell**  
Be it resolved that meetings of the Burin Town Council be held on Tuesday's at 5:00 p.m. on a three week rotation schedule.

Motion Carried Unanimously.

### **Health Accord NL – New Committee**

Mayor Lundrigan stated that he has formed a new three person Committee consisting of himself, the Deputy Mayor and Councillor Isaacs in order to respond to the Health Accord NL Interim Report.

**Motion #3**                    **Farwell / Francis**  
Be it resolved that a new Committee be formed in order to respond to the Health Accord NL Interim Report. The Committee will consist of the Mayor, Deputy Mayor and Councillor Isaacs.

Motion Carried Unanimously.

### **MOTION OF ADJOURNMENT**

**Motion #4**                    **Foote / Lundrigan**  
Be it resolved that the special meeting adjourn at 5:40 p.m.

Motion Carried Unanimously.

  
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Joanne Jackman  
Town Clerk

  
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Kevin Lundrigan  
Mayor