

Town of Burin – Regular Public Meeting – August 12, 2026

August 12, 2026

A regular meeting of the Burin Town Council was held on the above date and called to order by Mayor Kevin Lundrigan at 6:00 pm.

Members Present:	Mayor	Kevin Lundrigan
	Deputy Mayor	Howard Lundrigan
	Councillor	Rhonda Isaacs
	Councillor	Justin Noseworthy
	Councillor	Shane Foote

Also Present Were:	Director of Public Works	Troy Hollett
	Town Clerk	Sheena Jones

Regrets:	Councillor	Karen Inkpen
	Councillor	Alison Kavanaugh
	Town Manager	Leo Hartson

ADOPTION OF THE AGENDA

Adoption of the Agenda – August 12, 2026

Motion #202608-121

Moved by: Councillor Foote
Seconded by: Deputy Mayor Lundrigan

Be it resolved that the agenda of the August 12, 2026 regular public meeting, including additions, be adopted as circulated.

Motion Carried Unanimously.

ADOPTION OF THE MINUTES

Adoption of Minutes of the Regular Public Meeting – July 8, 2026

Motion # 202608-122

Moved by: Councillor Isaacs
Seconded by: Councillor Kavanaugh

Be it resolved that the minutes of a regular public meeting held July 8, 2026 be adopted as circulated.

Motion Carried Unanimously.

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BUSINESS ARISING OUT OF THE MINUTES

Town Mayor Lundrigan provided an update on items actioned since the last regular meeting of July 8, 2026:

- **Heritage Square Phase IV:** Work for Heritage Square is ongoing. We are currently waiting on a concrete pattern to be received by cement contractor. It is delayed by approximately two weeks.
- **Paul's Hill Turn:** Convex Mirror is now installed.
- **Tax Sales:** Notices will be publicly posted on social media and on property this week.

COMMITTEE REPORTS

Recreation Committee

Deputy Mayor Lundrigan advised that the Recreation Committee met on August 4, 2026 and presented the following recommendations:

- **Recreation Numbers 2026:** The Committee was advised that registration for soccer was at 211 players and registration for BP Softball was at 180 players.
- **Recreation Purchase:** Two new magnetic bases were brought for the upper softball diamond at a cost of \$1000.00. These will be taken up during the non season.
- **Splash Pad:** The Committee held preliminary discussion on the possibility of investing in a splash pad. Moving forward, the Committee recommends that staff move forward with seeking funding availability, pricing and options available.

Motion #202608-123

Moved by: Deputy Mayor Lundrigan

Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin move forward with seeking funding available, pricing and options for a splash pad for the Town.

Motion Carried Unanimously.

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Planning and Development Committee

Councillor Isaacs advised the Public Works Committee met on August 4, 2026 and presented the following recommendations:

- **Letter of Support-Urly's Place:** The Committee reviewed a request for a letter of support. No action required at this time.
- **Soccer field:** No action in recent weeks or updates. We are waiting for further actions as required by the property owner who has it with a surveying firm.
- **Burin Sports Hall of Fame:** The Committee discussed creating a drop down menu for the Burin Sports Hall of Fame on the Town of Burin website. The Burin Sports Hall of Fame Committee will provide the information to the Town.
- **Burin Peninsula Joint Council Minutes:** The Committee recommends that future minutes of the Burin Peninsula Joint Council be shared with all members of Council.

Motion #202608-124

Moved by: Councillor Isaacs

Seconded by: Deputy Mayor Lundrigan

Be it resolved that the minutes of the Joint Council Meetings be shared with all members of Council.

Motion Carried Unanimously.

- **Affordable Living Accommodations:** The Committee was advised that Grand Fairways was successful in obtaining funding for ten units and Abel Contracting was successful in obtaining funding for eight units.

Public Works Committee

Councillor Foote advised that the Public Works Committee met on August 5, 2026 and presented the following recommendations:

- **Asphalt Upgrades:** With the Build Communities Strong Fund for Burin, we currently have \$300,654.49 available for asphalt materials. Engineering is \$22,528.51 with rebate considered. The Committee recommends priorities as follows:
 1. Intersection of Main Street and Seaview Drive to meet the new pavement by Alfred Marshall's residence.
 2. Intersection of Burin Bay Crescent and Seaview Crescent to the residence of Roy Adams.

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3. Intersection of Ship Cove Crescent to the further end of the driveway entrance near Holy Trinity Church.
4. Intersection of Main Street to top of Mitchell's Road.
5. Intersection of Seaview Drive by Oceanic Releaf to intersection of Rocky Lane and Union Road.

Motion #202608-125

Moved by: Councillor Foote

Seconded by: Councillor Kavanaugh

Be it resolved that the Town of Burin follow the Asphalt priorities as listed above.

Motion Carried Unanimously.

Any curb stops along pavement repairs should be replace if in vicinity of new pavement especially Union Road.

- **Engineering Bid for Asphalt Work:** The Committee recommends that the only bid provide by Merridan Engineering at \$21, 609 plus HST of \$3241.48 be accepted.

Motion #202608-126

Moved by: Councillor Foote

Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin accept the bid of \$21,609 plus HST of \$3241.48 by Merridan Engineering for Asphalt Work.

Motion Carried Unanimously.

- **Fire Hydrant Replacement/Repairs:** The Committee recommends the purchase of two new automatic flush fire hydrants to be installed at the last hydrant on Winterland Road and the last on Main Street near the former TJ McDonald House.

Motion #202608-127

Moved by: Councillor Foote

Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin purchase two new automatic flush fire hydrants to be installed on Winterland Road and Main Street.

Motion Carried Unanimously.

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Finance Committee

Deputy Mayor Lundrigan advised that the Finance Committee met on August 5, 2026 and presented the following recommendations:

- **Town of Marystown – Financial Request Burin Peninsula Ground Search and Rescue:** The Committee reviewed a request from the Town of Marystown for financial support towards a building for the Burin Peninsula Ground Search and Rescue Storage Garage. As the Town has made a donation to this organization for \$500 for 2026, the Committee does not concur with another request.
- **2009 Chevrolet Auction:** The Committee recommends acceptance of the only bid from Brandon Brushett in the amount of \$1605 HST included.

Motion #202608-128

Moved by: Deputy Mayor Lundrigan
Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin accept the bid of \$1605 HST included from Brandon Brushett for the sale of the 2009 Chevrolet Truck.

Motion Carried Unanimously.

Invoices

The Committee reviewed and recommends approval of invoices for Cheque No. 51478 to Cheque NO. 51560, totaling \$113,299.43.

Motion #202608-129

Moved by: Deputy Mayor Lundrigan
Seconded by: Councillor Isaacs

Be it resolved that the Town of Burin approve to pay invoices for Cheque No. 51478 to Cheque # No 51560 in the amount totaling \$113,229.43.

Motion Carried Unanimously

- **Tax Recovery Plan:** The Committee recommends approval of the Tax Recovery Plan as presented.

Motion #202608-130

Moved by: Deputy Mayor Lundrigan
Seconded by: Councillor Isaacs

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Be it resolved that the Town of approve the Tax Recovery Plan as presented.

Motion Carried Unanimously

PERMIT APPLICATIONS

The Town Manager, Leo Hartson, recommended approval of the following permit applications:

Residential:

- **Application # Aug2026-02: WW Builders Developers Inc** – Construction of a 29'X 39' residence located at Lot 8 Shalloway Drive. All in order.

Motion #202608-131

Moved by: Deputy Mayor Lundrigan
Seconded by: Councillor Isaacs

Be it resolved that Application # Aug2026-02 to construct a residence at Lot 8 Shalloway Drive be approved subject to Council's regulations and stipulations.

Motion Carried Unanimously

- **Application # Aug2026-04 – Resident** – Construction of a 30X36' residential garage located 9 Shalloway Drive.

Motion #202607-132

Moved by: Councillor Isaacs
Seconded by: Councillor Kavanaugh

Be it resolved that Application # Aug2026-04 to construct a 30X36' residential garage at 9 Shalloway Drive be approved subject to Council's regulations and stipulations.

Motion Carried Unanimously

Commercial

- **Application # Aug2026-01 Legge's Enterprise 2018 Ltd** – Operate Burin Ultramar on Main Street. All in Order

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Motion #202608- 133

Moved by: Councillor Foote

Seconded by: Councillor Isaacs

Be it resolved that Application # Aug2026-01 to operate Burin Ultramar on Main Street be approved subject to Council's regulations, stipulations and pending discretionary notice.

Motion Carried Unanimously

- **Application # Aug2026-03 Taylor's Certified Home Inspection** – Operate Taylor's Certified Home Inspection at 19 Augustus Drive, pending discretionary notice. All in Order.

Motion #202608- 134

Moved by: Deputy Mayor Lundrigan

Seconded by: Councillor Isaacs

Be it resolved that Application # Aug2026-03 to operate Taylor's Certified Home Inspection at 19 Augustus Drive be approved subject to Council's regulations, stipulations and pending discretionary notice.

Motion Carried Unanimously

CORRESPONDENCE

Discussion		
From	Regarding	Action
1. Municipality of Burin	Tax Recovery Plan	Discussed in Finance.
2. Resident	Request for support for the 2026 NL Summer Games	Referred to Finance.
3. Urly's Place – A Place for Every Child	Development of an inclusive indoor plan center.	Discussed in Recreation.

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4. Town of Marystown	Request for financial support for the Burin Peninsula Ground Search and Rescue	Discussed in Finance.
5. Skotefest Parking	Request to use the Burin Field for overflow parking for Skotefest.	Discussed. Motion.

Motion #202608- 135

Moved by: Deputy Mayor Lundrigan
Seconded by: Councillor Isaacs

Be it resolved the Town of Burin pre-approve Skotefest to use the parking lot of Central Park as overflow parking, provided there is no other event scheduled at that time and with clarification they wish to use the parking lot of Central Park and not the parking lot of the soccer field.

Motion Carried Unanimously

MOTION OF ADJOURNMENT

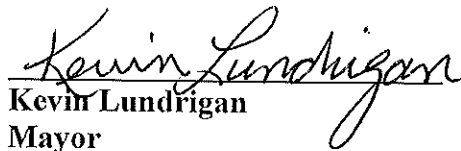
Motion #202608-136

Moved by: Deputy Mayor Lundrigan
Seconded by: Councillor Isaacs

Be is resolved that the regular public meeting adjourn at 6:30 pm.

Motion Carried Unanimously.


Sheena Jones
Town Clerk


Kevin Lundrigan
Mayor