



# **TOWN OF BURIN**

## **ROAD STANDARDS POLICY**

### **POLICY #2026-004**

**Adopted April 1, 2026**  
**Motion #202604-042**

#### **1. Title**

This policy may be cited as the **Town of Burin Road Standards Policy**.

#### **2. Purpose**

The purpose of this Policy is to establish the minimum standards and conditions under which the Town of Burin may assume ownership, operation, and maintenance of private or unassumed roads within the municipal boundaries.

#### **3. Authority**

This policy is enacted under the authority of the **Towns and Local Service Districts Act** (or most current applicable legislation of Newfoundland and Labrador).

#### **4. Scope**

This policy applies to:

- Private roads
- Subdivision roads not yet assumed by the Town
- Roads constructed by developers
- Existing roads petitioned for municipal takeover

#### **5. Definitions**

**Council** - The elected Town Council of the Town of Burin

**Town** – The Town of Burin

**Applicant** – Property owner(s), developer(s), or group requesting road assumption

**Road** – Any roadway intended for vehicular access, including associated infrastructure

**Assumption** – Formal acceptance of a road by the Town Council for ownership and maintenance

## **6. General Policy Statement**

Council is under no obligation to assume any road. Assumption will only occur where:

- It is in the public interest
- The road meets or can be upgraded to meet Town standards
- Long-term maintenance costs are deemed sustainable

## **7. Application Requirements**

Applicants requesting road assumption must submit:

- A formal written request to Council
- A survey plan stamped by a licensed surveyor
- Proof of ownership or legal right-of-way
- A list of affected property owners
- Petition of support (if required)
- Engineering drawings (if applicable)

## **8. Minimum Road Standards**

The Town Council of Burin may take over ownership or assume responsibility for any roads within the municipality if **all** of the following conditions are met:

1. Proper ditching on each side of the road which includes the installation of driveway culverts.
2. Culverts to be emplaced where necessary where side roads attach to the main highway or adjoining roads.
3. There must be a minimum of three homes on the road.
4. The road must have a 15m right-of-way, which includes road width, road shoulder and ditch area.
5. A 15m turn-around must be provided on a cul-de-sac.
6. The road surface must be finished with a smooth Class A gravel surface.
7. The entire road right-of-way must be surveyed and all legalities completed.

## **9. REVIEW AND AMENDMENTS**

All sections of this Policy have been developed in accordance with the Towns and Local Service Districts Act. This policy will be reviewed as required following new information or knowledge.

## 10. PUBLICATION

This policy will be published on the Town of Burin website in 2026.

## 11. ENACTMENT

This Policy came into effect once adopted by Motion of Council (**Motion # 202604-042**), voted on by a majority of the Councillors in attendance at the Town Public Council Meeting on **April 1, 2026**.

IN WITNESS WHEREOF, the Seal of the Town of Burin has been here unto affixed, and this Policy has been signed by the Town Manager and the Mayor on behalf of the Council.

Town Manager: Leo Hartman

Date: April 7/2026

Mayor: Kevin Lundberg

Date: April 7/2026

